

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount					Page 1 of 4 pages			
MAYOR'S OFFICE Department /Office/ Unit					Regular	Contingency	Total			Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
OFFICE SUPPLIES													
1	Bond paper long (copy one)	260.00	400	reams	104,000.00	100	26,000.00	100	26,000.00	100	26,000.00	100	26,000.00
2	Bond paper short (copy one)	250.00	400	reams	100,000.00	100	25,000.00	100	25,000.00	100	25,000.00	100	25,000.00
3	Brown envelope (long)	6.50	80	pcs	520.00	30	195.00	20	130.00	20	130.00	10	65.00
4	Brown envelope (short)	6.00	80	pcs	480.00	30	180.00	20	120.00	20	120.00	10	60.00
5	Correction tape	65.00	30	pcs	1,950.00	10	650.00	10	650.00	5	325.00	5	325.00
6	Elmer's glue	100.00	10	bottle	1,000.00	3	300.00	3	300.00	2	200.00	2	200.00
7	Brother Ink (black) DCPT-700	600.00	50	bot	30,000.00	13	7,800.00	12	7,200.00	12	7,200.00	13	7,800.00
8	Brother Ink (cyan) DCPT-700	600.00	20	bot	12,000.00	5	3,000.00	5	3,000.00	5	3,000.00	5	3,000.00
9	Brother Ink (magenta) DCPT-700	600.00	20	bot	12,000.00	5	3,000.00	5	3,000.00	5	3,000.00	5	3,000.00
10	Brother Ink (yellow) DCPT-700	600.00	20	bot	12,000.00	5	3,000.00	5	3,000.00	5	3,000.00	5	3,000.00
11	Fastener	65.00	10	box	650.00	5	325.00	2	130.00	2	130.00	1	65.00
12	Flash Drive 8G	1,500.00	4	pcs	6,000.00	3	4,500.00	1	1,500.00				
13	Folder (short)	7.00	200	pcs	1,400.00	50	350.00	50	350.00	50	350.00	50	350.00
14	Folder (long)	8.00	250	pcs	2,000.00	75	600.00	75	600.00	50	400.00	50	400.00
15	Ballpen Black	275.00	21	box	5,775.00	6	1,650.00	5	1,375.00	5	1,375.00	5	1,375.00
16	Pencil	100.00	2	boxes	200.00	2	200.00						
17	Photo paper A4	200.00	50	pcks	10,000.00	20	4,000.00	10	2,000.00	10	2,000.00	10	2,000.00
18	Signpen	480.00	4	boxes	1,920.00	1	480.00	1	480.00	1	480.00	1	480.00
19	Puncher	1,000.00	2	pc	2,000.00	2	2,000.00						
20	Paper Clip	80.00	1	boxes	80.00	1	80.00						
21	Toner	5,000.00	16	drum	80,000.00	6	30,000.00	5	25,000.00	5	25,000.00		
22	Record book (300leaves)	100.00	35	book	3,500.00	10	1,000.00	10	1,000.00	10	1,000.00	5	500.00
23	Scissor Heavy duty	160.00	3	pcs	480.00	2	320.00	1	160.00				
24	Stabilo marker	60.00	10	pcs	600.00	5	300.00			5	300.00		

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount					Page 2 of 4 pages			
MAYOR'S OFFICE Department /Office/ Unit					Regular	Contingency	Total			Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
25	External Hard Drive IT	4,500.00	3	pc	13,500.00	2	9,000.00			1	4,500.00		

26	Paper cutter	2,500.00	1	pc	2,500.00	1	2,500.00						
27	Plastic folder	18.00	100	pcs	1,800.00	25	450.00	25	450.00	25	450.00	25	450.00
28	Plastic folder short	10.00	100	pcs	1,000.00	25	250.00	25	250.00	25	250.00	25	250.00
29	Tape	50.00	20	pcs	1,000.00	5	250.00	5	250.00	5	250.00	5	250.00
30	Double Sided Tape	50.00	20	pcs	1,000.00	6	300.00	6	300.00	4	200.00	4	200.00
31	Packaging Tape	65.00	20	pcs	1,300.00	5	325.00	5	325.00	5	325.00	5	325.00
32	Sticker Paper	50.00	50	pcs	2,500.00	20	1,000.00	10	500.00	10	500.00	10	500.00
33	Expandable Folder	45.00	20	pcs	900.00	5	225.00	5	225.00	5	225.00	5	225.00
34	Calculator	1,000.00	2	pcs	2,000.00	2	2,000.00						
35	Tape dispenser	240.00	2	pcs	480.00	2	480.00						
36	Specialty Paper Paper	150.00	50	pack	7,500.00	10	1,500.00	15	2,250.00	10	1,500.00	15	2,250.00
37	Stapler with remover	300.00	3	pcs	900.00	2	600.00			1	300.00		
38	newsmagazines	35.00	240	set	8,400.00	60	2,100.00	60	2,100.00	60	2,100.00	60	2,100.00
39	Reformatting of CPU's	2,000.00	2	unit	4,000.00			2	4,000.00				
40	Battery	150.00	5	pack	750.00	2	300.00	1	150.00	1	150.00	1	150.00
41	Certificate Holder	185.00	59	pcs	10,915.00			20	3,700.00	20	3,700.00	19	3,515.00
42	Mouse Pad	150.00	2	pcs	300.00	1	150.00			1	150.00		
43	Calendar	25.00	6000	pcs	150,000.00	6000	150,000.00						
44	Stapler wire no 35	75.00	50	boxes	3,750.00	15	1,125.00	10	750.00	15	1,125.00	10	750.00
45	Cutter	50.00	4	pcs	200.00	2	100.00			2	100.00		
46	Ballpen black	250.00	15	box	3,750.00	5	1,250.00	5	1,250.00	5	1,250.00		
	Sub-Total				607,000.00		288,835.00		117,495.00		116,085.00		84,585.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Page 3 of 4 pages							
		Planned Amount											
MAYOR'S OFFICE		Regular		Contingency		Total		Date Submitted:					
ment /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
OTHER SUPPLIES						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
47	Tissue paper	25.00	200	roll	5,000.00	50	1,250.00	50	1,250.00	50	1,250.00	50	1,250.00
48	Alcohol	600.00	200	gal	120,000.00	50	30,000.00	50	30,000.00	50	30,000.00	50	30,000.00
49	Baygon Spray	300.00	9	pcs	2,700.00	3	900.00	3	900.00	2	600.00	1	300.00
50	Dishwashing Liquid	100.00	48	pcs	4,800.00	12	1,200.00	12	1,200.00	12	1,200.00	12	1,200.00
51	Air Freshener	250.00	36	bot	9,000.00	9	2,250.00	9	2,250.00	9	2,250.00	9	2,250.00
52	Coffee, sugar , coffemate & etc.	3,000.00	45	per month	135,000.00	15	45,000.00	10	30,000.00	10	30,000.00	10	30,000.00
53	Microwave Oven	5,000.00	1	pcs	5,000.00			1	5,000.00				
54	Face Mask	60.00	318	box	19,080.00	100	6,000.00	100	6,000.00	68	4,080.00	50	3,000.00
55	Spin Mop	1,500.00	2	pcs	3,000.00	1	1,500.00			1	1,500.00		
56	Broom Stick	140.00	3	pcs	420.00	1	140.00	1	140.00	1	140.00		
57	Kitchenwares	5,000.00	1	assorted	5,000.00	1	5,000.00						
58	Filling Cabinet	15,000.00	3	unit	45,000.00	3	45,000.00						

59	Ring Light	5,000.00	1	pc	5,000.00	1	5,000.00					
60	Tripod/Gimbai	35,000.00	1	unit	35,000.00	1	35,000.00					
61	Television Set	30,000.00	1	unit	30,000.00			1	30,000.00			
62	Induction Cooker	6,000.00	1	pcs	6,000.00	1	6,000.00					
	Sub-Total				430,000.00		184,240.00		106,740.00		71,020.00	68,000.00
	CAPITAL OUTLAY											
	FURNITURE & FIXTURE											
63	Sala Set & Table	100,000.00	1	unit	100,000.00	1	100,000.00					
					100,000.00		100,000.00					
	OFFICE EQUIPMENT											
64	Aircon	165,000.00	2	unit	330,000.00	1	165,000.00	1	165,000.00			
	Sub-Total				330,000.00		165,000.00		165,000.00			

PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount			Page 4 of 4 pages					
MAYOR'S OFFICE					Regular	Contingency	Total	Date Submitted:					
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
	INFORMATION AND COMMUNICATION TECHNOLOGY												
65	Photo Video Camera	70,000.00	1	unit	70,000.00	1	70,000.00						
66	Deskstop Computer with Printer	65,000.00	2	set	130,000.00	1	65,000.00	1	65,000.00				
67	Audio and Visual System	90,000.00	1	set	90,000.00	1	90,000.00						
68	Drone	80,000.00	1	unit	80,000.00	1	80,000.00						
	Sub-Total				370,000.00		305,000.00		65,000.00				
	TOTAL				1,837,000.00		1,043,075.00		454,235.00		187,105.00		152,585.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared:

ALEJANDRO GALINDEZ JR.
Municipal Administrator

Approved by:

RONNIE ROY G. PASCUAL
Mayor

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:		Page 1 of 2 pages
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SANGGUNIANG BAYAN Department /Office/ Unit					Planned Amount			Date Submitted:					
					Regular		Total						
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
OFFICE SUPPLIES													
1	Bond Paper long	250.00	200	reams	50,000.00	50	12,500.00	50	12,500.00	50	12,500.00	50	12,500.00
2	Bond paper short	210.00	70	reams	14,700.00	20	4,200.00	20	4,200.00	20	4,200.00	10	2,100.00
3	Bond paper A4 Size	230.00	70	reams	16,100.00	20	4,600.00	20	4,600.00	20	4,600.00	10	2,300.00
4	Sliding Folder Hard Plastic Long	15.00	300	pcs	4,500.00	100	1,500.00	50	750.00	100	1,500.00	50	750.00
5	Folder paper long	6.50	300	pcs	1,950.00	100	650.00	100	650.00	50	325.00	50	325.00
6	Folder paper short	5.00	314	pcs	1,570.00	105	525.00	105	525.00	54	270.00	50	250.00
7	Envelope brown long	5.50	300	pcs	1,650.00	100	550.00	100	550.00	50	275.00	50	275.00
8	Envelope brown short	4.50	300	pcs	1,350.00	100	450.00	100	450.00	50	225.00	50	225.00
9	Fastener plastic	45.00	25	boxes	1,125.00	7	315.00	6	270.00	6	270.00	6	270.00
10	Staple wire no. 35	43.50	20	boxes	870.00	5	217.50	5	217.50	5	217.50	5	217.50
11	Pentel Pen	75.00	14	pcs	1,050.00	5	375.00	3	225.00	3	225.00	3	225.00
12	Scissor	100.00	4	pcs	400.00	2	200.00	1	100.00	1	100.00		
13	Sign pen pilot	60.00	61	pcs	3,660.00	20	1,200.00	16	960.00	13	780.00	12	720.00
14	Ballpen	245.00	20	boxes	4,900.00	5	1,225.00	5	1,225.00	5	1,225.00	5	1,225.00
15	Correction tape	65.00	40	pcs	2,600.00	10	650.00	10	650.00	10	650.00	10	650.00
16	Stapler WITH REMOVER	400.00	4	pc	1,600.00	2	800.00			2	800.00		
17	Business Envelope white long	150.00	20	boxes	3,000.00	5	750.00	5	750.00	5	750.00	5	750.00
18	Paper Clip	110.00	20	pcs	2,200.00	5	550.00	5	550.00	5	550.00	5	550.00
19	Pencil Mongol No.1	125.00	3	box	375.00	3	375.00						
20	Tape Dispenser Big	400.00	3	pc	1,200.00	3	1,200.00						
21	Toner Brother (DCP-7065DN)	3,700.00	20	pcs	74,000.00	5	18,500.00	5	18,500.00	5	18,500.00	5	18,500.00
22	Drum Brother Printer	4,500.00	18	pcs	81,000.00	5	22,500.00	5	22,500.00	5	22,500.00	3	13,500.00
23	Ribbon Typewriter	25.00	11	pcs	275.00	4	100.00	3	75.00	3	75.00	1	25.00
24	Ink Brother Printer DCPT710W (MCYBK)	660.00	70	bots	46,200.00	20	13,200.00	20	13,200.00	20	13,200.00	10	6,600.00
25	Toner Cartridge DR-261CL CMYBK Brother MFC9330CDW	3,000.00	20	bots	60,000.00	5	15,000.00	5	15,000.00	5	15,000.00	5	15,000.00
26	Scan Disk Drive	3,000.00	2	pcs	6,000.00	2	6,000.00						
27	Hard Drive 2TB	4,500.00	2	pcs	9,000.00	2	9,000.00						
28	Record Book 200 pages	200.00	11	pcs	2,200.00	6	1,200.00	5	1,000.00				
29	Stabilo Marker	45.00	20	pcs	900.00	10	450.00			10	450.00		
30	Puncher	1,000.00	2	pcs	2,000.00	2	2,000.00						
31	Glue	100.00	10	pcs	1,000.00	4	400.00	2	200.00	2	200.00	2	200.00
32	Plastic Folder Long	35.00	75	pcs	2,625.00	25	875.00	15	525.00	20	700.00	15	525.00
Sub-Total					400,000.00		122,057.50		100,172.50		100,087.50		77,682.50

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:	Planned Amount			Page 2 of 2 pages
	Regular		Total	
Department /Office/ Unit : SANGGUNIANG BAYAN				Date Submitted:

Item No.	Description					Distribution							
		Unit Cost	Quantity	Description	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
	Other Supplies												
33	Tissue Paper	50.00	100	rolls	5,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
34	Alcohol 70%	650.00	60	gal	39,000.00	15	9,750.00	15	9,750.00	15	9,750.00	15	9,750.00
35	Coffee, Sugar, Coffemate, & tea Lipton	4,000.00	40	pcks	160,000.00	10	40,000.00	10	40,000.00	10	40,000.00	10	40,000.00
36	Air Freshener	250.00	25	bots	6,250.00	7	1,750.00	6	1,500.00	6	1,500.00	6	1,500.00
37	Facemasks	50.00	105	box	5,250.00	30	1,500.00	25	1,250.00	25	1,250.00	25	1,250.00
38	Powder Detergent Soap	150.00	12	pcs	1,800.00	3	450.00	3	450.00	3	450.00	3	450.00
39	Disinfectant (Zonrox Tuff)	220.00	25	pcs	5,500.00	10	2,200.00	5	1,100.00	5	1,100.00	5	1,100.00
40	Diswashing Liquid	120.00	40	pc	4,800.00	10	1,200.00	10	1,200.00	10	1,200.00	10	1,200.00
41	Refill Tank Gasul	900.00	12	pcs	10,800.00	3	2,700.00	3	2,700.00	3	2,700.00	3	2,700.00
42	Broom (Soft & Stick)	200.00	5	pcs	1,000.00	3	600.00			2	400.00		
43	Dustpan	300.00	4	pcs	1,200.00	2	600.00			2	600.00		
44	Trash Bin	150.00	4	pcs	600.00	2	300.00			2	300.00		
45	Spin Muffler	1,500.00	4	pcs	6,000.00	2	3,000.00			2	3,000.00		
46	Feather Duster	200.00	4	pcs	800.00	4	800.00						
47	Foogging Solution	800.00	8	pcs	6,400.00	2	1,600.00	2	1,600.00	2	1,600.00	2	1,600.00
48	Desk Calendar	150.00	20	pcs	3,000.00	20	3,000.00						
49	Filing Cabinet	20,000.00	1	pcs	20,000.00	1	20,000.00						
50	Printer	15,000.00	1	pcs	15,000.00	1	15,000.00						
51	Table	25,000.00	1	pcs	25,000.00	1	25,000.00						
52	Mouse Pad	650.00	4	pcs	2,600.00	4	2,600.00						
53	Kitchen Utensils	10,000.00			10,000.00		10,000.00						
	Sub-Total				330,000.00		143,300.00		60,800.00		65,100.00		60,800.00
	IT EQUIPMENT & FURNITURE & FIXTURE												
54	Desktop Computer with Printer	60,000.00	1	unit	60,000.00	1	60,000.00						
55	Aircon	100,000.00	1	unit	100,000.00	1	100,000.00						
	Sub-Total				160,000.00		160,000.00						
	TOTAL				890,000.00		425,357.50		160,972.50		165,187.50		138,482.50

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

MARIA LUZ T. DAMASO
Secretary to Sanggunian

Approved by;

HON. HERMOGENES A. TADIAMAN JR.
Municipal Vice Mayor

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount				Page 1 of 2 pages				
LOCAL YOUTH DEVELOPMENT OFFICE					Regular	Contingency	Total	Date Submitted:					
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
	OFFICE SUPPLIES					Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT

1	Bond paper long	260.00	8	reams	2,080.00	2	520.00	2	520.00	2	520.00	2	520.00
2	Bond paper short	235.00	8	reams	1,880.00	2	470.00	2	470.00	2	470.00	2	470.00
3	Folder Long	7.00	120	pcs	840.00	30	210.00	30	210.00	30	210.00	30	210.00
4	Folder Short	5.00	80	pcs	400.00	20	100.00	20	100.00	20	100.00	20	100.00
5	Ballpen	250.00	4	pcs	1,000.00	1	250.00	1	250.00	1	250.00	1	250.00
6	Signpen	450.00	4	pcs	1,800.00	1	450.00	1	450.00	1	450.00	1	450.00
7	Pentel Pen	70.00	8	pcs	560.00	2	140.00	2	140.00	2	140.00	2	140.00
8	White Board Marker	70.00	8	bottle	560.00	2	140.00	2	140.00	2	140.00	2	140.00
9	Pencil	96.00	3	box	288.00	1	96.00	1	96.00	1	96.00		-
10	Double Sided Tape	60.00	4	pcs	240.00	1	60.00	1	60.00	1	60.00	1	60.00
11	Scotch Tape Big	60.00	4	pcs	240.00	1	60.00	1	60.00	1	60.00	1	60.00
12	Refill Pilot Ink	100.00	2	pcs	200.00	1	100.00	1	100.00				
13	Correction Tape	45.00	8	pcs	360.00	2	90.00	2	90.00	2	90.00	2	90.00
14	Elmer's Glue 130ml	65.00	4	pcs	260.00	1	65.00	1	65.00	1	65.00	1	65.00
15	Brown Envelope Long	6.00	192	pcs	1,152.00	50	300.00	50	300.00	50	300.00	42	252.00
16	Brown Envelope Short	5.00	120	pcs	600.00	30	150.00	30	150.00	30	150.00	30	150.00
17	Printer Ink Black	350.00	4	bot	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
18	Printer Ink Yellow	350.00	4	bot	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
19	Printer Ink Cyan	350.00	4	bot	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
20	Printer Ink Magenta	350.00	4	bot	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
21	Chalk	80.00	3	boxes	240.00	1	80.00	1	80.00	1	80.00		
22	Fastener	50.00	4	boxes	200.00	1	50.00	1	50.00	1	50.00	1	50.00
23	Push Pin	50.00	4	boxes	200.00	1	50.00	1	50.00	1	50.00	1	50.00
24	Stapler	500.00	1	pc	500.00	1	500.00						

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 2 of 2 pages					
LOCAL YOUTH DEVELOPMENT OFFICE						Regular	Contingency	Total	Date Submitted:					
Department /Office/ Unit														
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
25	Staple Wire	75.00	4	box	300.00	1	75.00	1	75.00	1	75.00	1	75.00	
26	Scissor	150.00	2	pcs	300.00	2	300.00							
27	Cutter	100.00	5	pcs	500.00	5	500.00							
28	Calculator	900.00	3	pcs	2,700.00	3	2,700.00							
	Sub-Total				23,000.00		8,856.00		4,856.00		4,756.00		4,532.00	
	OTHER SUPPLIES													
29	Tissue paper	20.00	40	roll	800.00	10	200.00	10	200.00	10	200.00	10	200.00	
30	Alcohol	100.00	20	bot	2,000.00	5	500.00	5	500.00	5	500.00	5	500.00	
31	Face Mask	100.00	11	box	1,100.00	3	300.00	3	300.00	3	300.00	2	200.00	
32	Coffee, sugar , coffemate & etc.	500.00	8	mos	4,000.00	2	1,000.00	2	1,000.00	2	1,000.00	2	1,000.00	
33	Dishwashing Liquid	100.00	8	bot	800.00	2	200.00	2	200.00	2	200.00	2	200.00	
34	Handwash	100.00	8	bot	800.00	2	200.00	2	200.00	2	200.00	2	200.00	
35	Broom Stick	150.00	3	pcs	450.00	3	450.00							
36	Trash Bin	75.00	2	pcs	150.00	2	150.00							

37	Disposable Cups	35.00	40	packs	1,400.00	10	350.00	10	350.00	10	350.00	10	350.00
38	Filing Cabinet Rack	10,000.00	3	unit	30,000.00	3	30,000.00						
39	Water Dispenser	8,500.00	1	unit	8,500.00	1	8,500.00						
	Sub-Total				50,000.00		41,850.00		2,750.00		2,750.00		2,650.00
	TOTAL				73,000.00		50,706.00		7,606.00		7,506.00		7,182.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared:

NOEL M. ANTOLIN
LYDC President

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: MUNICIPALITY OF LLANERA

Plan Control No:						Planned Amount			Page 1 of 2 pages					
HRMO						Regular	Contingency	Total	Date Submitted:					
Department/Office/Unit									Distribution					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
OFFICE SUPPLIES														
1	Long Folder	10.00	150	pcs	1,500.00	100	1,000.00		-		-	50	500.00	
2	Long Pressboard Folder	40.00	20	pcs	800.00	10	400.00		-	10	400.00		-	
3	A4 Bond paper	900.00	6	boxes	5,400.00	2	1,800.00	2	1,800.00	1	900.00	1	900.00	
4	Long Bond paper	1,000.00	6	boxes	6,000.00	2	2,000.00	2	2,000.00	1	1,000.00	1	1,000.00	
5	Brother Epson Ink	450.00	12	bottles	5,400.00	3	1,350.00	3	1,350.00	3	1,350.00	3	1,350.00	
6	Epson Printer ink	450.00	16	bottles	7,200.00	4	1,800.00	4	1,800.00	4	1,800.00	4	1,800.00	
7	Specialty Board Paper Long	60.00	7	packs	420.00	3	180.00	3	180.00	1	60.00		-	
8	Correction Tape	50.00	8	pcs	400.00	2	100.00	2	100.00	2	100.00	2	100.00	
9	Stapler	350.00	1	pcs	350.00		-		-	1	350.00		-	
10	Staple wire	60.00	8	boxes	480.00	2	120.00	2	120.00	2	120.00	2	120.00	
11	Sign Pen/Gel Pen	35.00	8	pcs	280.00	4	140.00		-	4	140.00		-	
12	File Box	170.00	6	pcs	1,020.00	2	340.00	2	340.00	1	170.00	1	170.00	
13	Paper Fastener	60.00	5	boxes	300.00	2	120.00		-	3	180.00		-	
14	Pencil	120.00	1	box	120.00		-	1	120.00		-		-	
15	Ballpen	120.00	3	boxes	360.00	1	120.00		-	1	120.00	1	120.00	
16	Sticker Paper	50.00	5	packs	250.00	3	150.00		-	2	100.00		-	
17	Photo Paper	80.00	4	packs	320.00	2	160.00		-		-	2	160.00	
18	Highlighter	40.00	5	pcs	200.00	2	80.00		-	3	120.00		-	
19	Record Book	120.00	10	pcs	1,200.00	2	240.00	2	240.00	3	360.00	3	360.00	
20	PVC Laminating Sheet	1,200.00	2	boxes	2,400.00	1	1,200.00		-	1	1,200.00		-	
21	Binder Clip	10.00	20	pcs	200.00	5	50.00	5	50.00	5	50.00	5	50.00	
22	Paper Clip	30.00	6	boxes	180.00	4	120.00		-	2	60.00		-	
23	Scotch Tape	15.00	4	pcs	60.00	2	30.00		-		-	2	30.00	
24	Laminating Film	400.00	2	boxes	800.00		-	1	400.00		-	1	400.00	
25	Expanding Envelope Long	18.00	60	pcs	1,080.00	30	540.00		-	20	360.00	10	180.00	
26	Self Inking Stamp	600.00	2	pcs	1,200.00	1	600.00		-		-	1	600.00	
27	Stampad	100.00	2	pcs	200.00	1	100.00		-		-	1	100.00	
28	Stampad ink	40.00	2	pcs	80.00		-		-		-	2	80.00	

29	Compact Disc	50.00	12	pcs	600.00		-	6	300.00		-	6	300.00
30	Mouse pad	100.00	2	pcs	200.00		200.00		-		-		-
31	Flash Drive	500.00	2	pcs	1,000.00		1,000.00		-		-		-
	Sub-Total				40,000.00		13,940.00		8,800.00		8,940.00		8,320.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: MUNICIPALITY OF LLANERA

Plan Control No:						Planned Amount			Page 2 of 2 pages				
HRMO						Regular	Contingency	Total	Date Submitted:				
Department/Office/Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
OTHER SUPPLIES AND MATERIALS													
32	Alcohol	150.00	34	bottle	5,100.00	10	1,500.00	10	1,500.00	8	1,200.00	6	900.00
33	Disposable Facemask	50.00	35	boxes	1,750.00	10	500.00	10	500.00	10	500.00	5	250.00
34	Tissue	30.00	200	roll	6,000.00	50	1,500.00	50	1,500.00	50	1,500.00	50	1,500.00
35	3 in 1 Coffee mix	15.00	1200	pcs	18,000.00	300	4,500.00	300	4,500.00	300	4,500.00	300	4,500.00
36	Air Freshener	200.00	20	bottle	4,000.00	5	1,000.00	5	1,000.00	5	1,000.00	5	1,000.00
37	Dishwashing liquid	130.00	5	pcks	650.00	2	260.00		-	1	130.00	2	260.00
38	Handsoap	125.00	8	bottle	1,000.00	2	250.00	2	250.00	2	250.00	2	250.00
39	Bulletin Board	4,000.00	3	pcs	12,000.00	1	4,000.00	1	4,000.00	1	4,000.00		
40	Smart TV Box	1,500.00	1	pc	1,500.00	1	1,500.00						
41	Scanner	20,000.00	1	unit	20,000.00	1	20,000.00						
42	Photocopying Machine	25,000.00	1	unit	25,000.00	1	25,000.00						
	Sub-Total				95,000.00		60,010.00		13,250.00		13,080.00		8,660.00
OFFICE EQUIPMENT													
43	Airconditioning Unit	60,000.00	1	unit	60,000.00			1	60,000.00				
	Total				155,000.00	-	60,010.00	1.00	73,250.00	-	13,080.00	-	8,660.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

FELICIDAD A. MATIAS
HRMO IV

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 2 pages				
MPDO						Regular	Contingency	Total	Date Submitted:				
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
OFFICE SUPPLIES													

32	Laptop Computer (GIS Capable)	95,000.00	1	unit	95,000.00	1	95,000.00					
Sub- total					95,000.00		95,000.00					
TOTAL					254,000.00		187,349.00		21,371.00		24,044.00	21,236.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

Engr./EnP. ALBERTO V. CAINGLET
MPDC

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 3 pages				
CIVIL REGISTRY OFFICE Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
	OFFICE SUPPLIES												
1	Forms Birth	305.00	8	pads	2,440.00			8	2,440.00				
2	Forms Marriage	305.00	8	pads	2,440.00			8	2,440.00				
3	Forms Death	305.00	12	pads	3,660.00			12	3,660.00				
4	Forms Application for Marriage	245.00	15	pads	3,675.00			15	3,675.00				
5	Registration of Legal Instrument	472.00	3	books	1,416.00							3	1,416.00
6	Registration of Marriage Application	860.00	3	books	2,580.00							3	2,580.00
7	Registration of Birth	490.00	8	books	3,920.00							8	3,920.00
8	Registration of Marriage	460.00	4	books	1,840.00							4	1,840.00
9	Registration of Death	490.00	4	books	1,960.00							4	1,960.00
10	Numbering Machine	400.00	1	pcs	400.00	1	400.00						
11	Tape Dispenser	300.00	1	pcs	300.00	1	300.00						
12	Calculator	700.00	2	pcs	1,400.00	2	1,400.00						
13	External Hard Drive	4,000.00	1	pcs	4,000.00	1	4,000.00						
14	Epson Ink refill - yellow, cyan, magenta	700.00	5	liters	3,500.00	2	1,400.00			3	2,100.00		
15	Highlighter	50.00	10	pcs	500.00	5	250.00			5	250.00		
16	Heavy Duty Cutter	100.00	2	pc	200.00	1	100.00	1	100.00				
17	Correction Tape	40.00	50	pcs	2,000.00	20	800.00	10	400.00	15	600.00	5	200.00
18	Stapler with remover	250.00	3	pcs	750.00	3	750.00						
19	Staple wire #35	100.00	8	boxes	800.00	5	500.00	3	300.00				
20	Record Book (300 leaves)	80.00	8	pcs	640.00	8	640.00						

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Page 2 of 3 pages								
CIVIL REGISTRY OFFICE Department /Office/ Unit						Planned Amount			Date Submitted:					
						Regular	Contingency	Total						
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
	OFFICE SUPPLIES													
21	Scotch Tape 2"	50.00	8	pcs	400.00	5	250.00	3	150.00					
22	Scissor	120.00	2	pcs	240.00	1	120.00	1	120.00					
23	Fastener	70.00	8	boxes	560.00	5	350.00			3	210.00			
24	Paper Clip Binder	15.00	7	pcs	105.00	7	105.00							
25	Sign Pen .7	90.00	10	pcs	900.00	5	450.00	5	450.00					
26	Ball Pen Pilot (Black & Red)	144.00	10	boxes	1,440.00	5	720.00	5	720.00					
27	Bond Paper A4 GSM 80	200.00	12	ream	2,400.00					5	1,000.00	7	1,400.00	
28	Bond Paper Long GSM 80	250.00	25	ream	6,250.00	10	2,500.00			10	2,500.00	5	1,250.00	
29	Binder Folder	200.00	30	pcs	6,000.00					30	6,000.00			
30	Pencil	20.00	10	pcs	200.00	5	100.00	5	100.00					
31	Plastic Long Envelope	8.00	98	pc	784.00	50	400.00	48	384.00					
32	Brown Mailing Envelope Long	5.00	100	pcs	500.00	50	250.00	50	250.00					
33	Folder Long	7.00	450	pcs	3,150.00	200	1,400.00	150	1,050.00	100	700.00			
34	Color Printer	250.00	7	pcs	1,750.00	7	1,750.00							
35	Glue	100.00	2	pcs	200.00	2	200.00							
36	Dater and Stamp Pad	100.00	5	pcs	500.00	5	500.00							
37	File Box/Magazine Box	120.00	10	pcs	1,200.00			10	1,200.00					
38	Toner (Photocopying machine)	4,000.00	2	pc	8,000.00	2	8,000.00							
39	Drum (Photocopying machine)	7,000.00	1	pc	7,000.00					1	7,000.00			
	Sub-Total				80,000.00		27,635.00		17,439.00		20,360.00		14,566.00	

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Page 3 of 3 pages								
CIVIL REGISTRY OFFICE Department /Office/ Unit						Planned Amount			Date Submitted:					
						Regular	Contingency	Total						
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
	OTHER SUPPLIES													
40	Face Mask	150.00	22	boxes	3,300.00			12	1,800.00	5	750.00	5	750.00	
41	Disinfectant Spray	500.00	8	pcs	4,000.00			3	1,500.00	3	1,500.00	2	1,000.00	
42	Toilet Paper	240.00	30	pack	7,200.00	10	2,400.00	10	2,400.00	10	2,400.00			
43	Liquid Disinfectant/Spray	250.00	10	gal	2,500.00	3	750.00	3	750.00	2	500.00	2	500.00	
44	Ethyl Alcohol	600.00	8	gal	4,800.00	2	1,200.00	2	1,200.00	2	1,200.00	2	1,200.00	
45	Dishwashing Liquid	110.00	10	liters	1,100.00	5	550.00			5	550.00			
46	Sponge	100.00	6	pack	600.00	6	600.00							

47	Floor Map	2,500.00	1	sets	2,500.00			1	2,500.00				
48	Water Dispenser	10,000.00	1	pc	10,000.00			1	10,000.00				
49	Kitchen Wares/Utensils	500.00	8	sets	4,000.00	8	4,000.00						
	Sub-Total				40,000.00		9,500.00		20,150.00		6,900.00		3,450.00
	FURNITURE & FIXTURE												
50	Office Aluminum Partition	50,000.00	1	unit	50,000.00			1	50,000.00				
	IT Equipment												
51	Computer Set with Printer & UPS	70,000.00	1	unit	70,000.00			1	70,000.00				
	Sub-Total				120,000.00				120,000.00				
	TOTAL				240,000.00		37,135.00		157,589.00		27,260.00		18,016.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

DIVINA GRACIA F. BARACAO
Municipal Civil Registrar

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 3 pages					
ASSESSOR Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
1	Bond paper long	280.00	55	reams	15,400.00	20	5,600.00	15	4,200.00	10	2,800.00	10	2,800.00	
2	Bond paper short (E-copy)s20	250.00	65	reams	16,250.00	20	5,000.00	15	3,750.00	20	5,000.00	10	2,500.00	
3	Correction Tape (12m)	65.00	20	pcs	1,300.00	10	650.00			10	650.00			
4	Staple WIRE#35	45.00	20	boxes	900.00			20	900.00					
5	Yellow Pad	45.00	5	pcs	225.00			5	225.00					
6	Eraser (Steadler Duoplast)	40.00	10	pcs	400.00	5	200.00			5	200.00			
7	Pencil Mongol	10.00	12	pcs	120.00	12	120.00							
8	Stamp Pad Ink	150.00	3	bot	450.00	3	450.00							
9	Masking Tape (1inch)	35.00	10	pcs	350.00	5	175.00			5	175.00			
10	Scotch Tape (1 inch)	30.00	10	pcs	300.00	5	150.00			5	150.00			
11	Sign Pen (Pilot)	40.00	15	pcs	600.00			5	200.00	5	200.00	5	200.00	
12	Brown Short Envelope	5.00	100	pcs	500.00			50	250.00			50	250.00	
13	Brown Long Envelope	6.00	100	pcs	600.00	100	600.00							
14	Stabilo Marker (assorted)	40.00	12	pcs	480.00			12	480.00					
15	Pilot Pentel Pen Black	45.00	5	pcs	225.00			5	225.00					
16	Pilot Pentel Pen Red	45.00	5	pcs	225.00			5	225.00					
17	Fastener	75.00	5	boxes	375.00	5	375.00							
18	Mailing Stamps	15.00	300	pcs	4,500.00	300	4,500.00							
19	Paper Clips Vinyl Coated (big)	10.00	50	boxes	500.00	20	200.00			10	100.00	20	200.00	
20	Red Ball Pen Pilot	25.00	24	pcs	600.00	12	300.00			12	300.00			
21	Black Ball Pen Pilot	25.00	24	pcs	600.00	12	300.00			12	300.00			
22	Pencil Lead .5	40.00	1	tube	40.00					1	40.00			

23	Steadler Tech Pen .2	650.00	2	pcs	1,300.00			2	1,300.00				
24	Technical Pencil .8	500.00	2	pcs	1,000.00			2	1,000.00				
25	Technical Pencil .5	520.00	2	pcs	1,040.00			2	1,040.00				
26	Log Book	100.00	10	pcs	1,000.00	2	200.00	3	300.00	3	300.00	2	200.00
27	Typewriter Ribbon	10.00	6	pcs	60.00	6	60.00						
28	Paste	30.00	2	bot	60.00	1	30.00					1	30.00
29	Folder Long	12.00	50	pcs	600.00	50	600.00						
Sub-total					50,000.00				19,510.00			14,095.00	6,180.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount				Page 2 of 3 pages			
ASSESSOR Department /Office/ Unit						Regular	Contingency	Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
	OTHER SUPPLIES												
30	Tissue	25.00	40	boxes	1,000.00	10	250.00	10	250.00	10	250.00	10	250.00
31	Facemasks	50.00	24	boxes	1,200.00	12	600.00			12	600.00		
32	4GB Desktop Ram	1,700.00	3	pcs	5,100.00			3	5,100.00				
33	USB Extender	60.00	6	pcs	360.00	6	360.00						
34	Tape Measure (50 meters)	1,500.00	1	pcs	1,500.00							1	1,500.00
35	Alcohol	500.00	7	gal	3,500.00	2	1,000.00	2	1,000.00	2	1,000.00	1	500.00
36	Spray	300.00	8	pcs	2,400.00	2	600.00	2	600.00	2	600.00	2	600.00
37	Toilet Cleaner	300.00	5	pcs	1,500.00	2	600.00	1	300.00	1	300.00	1	300.00
38	Dishwashing Liquid	120.00	12	pcs	1,440.00	4	480.00	3	360.00	3	360.00	2	240.00
39	Coffee, Creamer, sugar Etc.	3,000.00	4	mos	12,000.00	1	3,000.00	1	3,000.00	1	3,000.00	1	3,000.00
40	CPU	30,000.00	2	unit	60,000.00			2	60,000.00				
41	Typewriter (Olympia)	25,000.00	1	unit	25,000.00				-			1	25,000.00
42	UPS	15,000.00	3	unit	45,000.00			2	30,000.00	1	15,000.00		
Sub-total					160,000.00		6,890.00		100,610.00		21,110.00		31,390.00
TOTAL					210,000.00		26,400.00		114,705.00		31,325.00		37,570.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

TERESITA A. MIMIS
Municipal Assessor

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:		Planned Amount		Page 1 of 2 pages	
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ACCOUNTING Department /Office/ Unit				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
1	Long Bond Paper(S20) boxes	250.00	75	reams	18,750.00	20	5,000.00	20	5,000.00	20	5,000.00	15	3,750.00
2	Short Bond Paper (S20) boxes	220.00	75	reams	16,500.00	20	4,400.00	20	4,400.00	20	4,400.00	15	3,300.00
3	A4 Bond Paper (S20) boxes	230.00	75	reams	17,250.00	20	4,600.00	20	4,600.00	20	4,600.00	15	3,450.00
4	Columnar Pad 16"	70.00	30	pcs	2,100.00	10	700.00	10	700.00	5	350.00	5	350.00
5	Long Plastic Folder	20.00	100	pcs	2,000.00	25	500.00	25	500.00	25	500.00	25	500.00
6	Short Plastic Folder	18.00	50	pcs	900.00	20	360.00	10	180.00	10	180.00	10	180.00
7	Ballpen	380.00	6	box	2,280.00	2	760.00	2	760.00	1	380.00	1	380.00
8	Pencil (boxes)	100.00	4	box	400.00	1	100.00	1	100.00	1	100.00	1	100.00
9	Pentel Pen	45.00	6	pcs	270.00	2	90.00	1	45.00	2	90.00	1	45.00
10	Correction tape	480.00	4	box	1,920.00	1	480.00	1	480.00	1	480.00	1	480.00
11	Long Brown Envelope	5.00	75	pcs	375.00	25	125.00	25	125.00	25	125.00		
12	Short Brown Envelope	4.00	50	pcs	200.00	20	80.00	30	120.00				
13	Long Folder	8.00	300	pcs	2,400.00	75	600.00	75	600.00	75	600.00	75	600.00
14	Paper clip	45.00	10	boxes	450.00	4	180.00	2	90.00	2	90.00	2	90.00
15	Paper Fastener	50.00	20	boxes	1,000.00	5	250.00	5	250.00	5	250.00	5	250.00
16	Staple Wire #35	50.00	35	boxes	1,750.00	10	500.00	15	750.00	5	250.00	5	250.00
17	Scotch tape	45.00	5	roll	225.00	3	135.00			2	90.00		
18	Long Mailing Envelope	240.00	1	pck	240.00	1	240.00						
21	Black Ink	1,500.00	3	ltr	4,500.00	1	1,500.00	1	1,500.00	1	1,500.00		
22	Cyan Ink	350.00	8	bottle	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00
23	Magenta Ink	350.00	8	bottle	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00
24	Yellow Ink	350.00	8	bottle	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00
25	Stamp Pad Ink	400.00	4	pcs	1,600.00	2	800.00			2	800.00		
26	Highlighter	45.00	14	pcs	630.00	10	450.00			4	180.00		
27	Record Book 500 pcs	100.00	10	book	1,000.00	5	500.00			5	500.00		
28	Calculator	1,250.00	2	pcs	2,500.00	1	1,250.00	1	1,250.00				
29	CDRW	20.00	48	pcs	960.00	15	300.00	13	260.00	10	200.00	10	200.00
30	File Box	180.00	20	pcs	3,600.00	10	1,800.00	10	1,800.00				
31	Arch File	180.00	20	pcs	3,600.00	10	1,800.00	10	1,800.00				

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:				Planned Amount			Page 2 of 2 pages						
ACCOUNTING Department /Office/ Unit				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
32	Press Folder Long	20.00	50	pcs	1,000.00	25	500.00			25	500.00		
33	Photo paper	110.00	2	pack	220.00	2	220.00						

34	Worx Paper Long	380.00	1	ream	380.00	1	380.00						
35	Cutter Heavy Duty	150.00	2	pcs	300.00	2	300.00						
36	Scissor Heavy Duty	150.00	2	pcs	300.00	2	300.00						
37	Puncher Heavy Duty	1,000.00	1	pcs	1,000.00	1	1,000.00						
38	Stapler with Remover	500.00	2	pcs	1,000.00	2	1,000.00						
	Sub-Total				100,000.00		33,300.00		27,410.00		23,265.00		16,025.00
	OTHER SUPPLIES												
39	Toilet Cleaner	290.00	8	bots.	2,320.00	2	580.00	2	580.00	2	580.00	2	580.00
40	Alcohol	650.00	4	gal	2,600.00	1	650.00	1	650.00	1	650.00	1	650.00
41	Facemasks	80.00	20	box	1,600.00	5	400.00	5	400.00	5	400.00	5	400.00
42	Toilet Paper	25.00	80	roll	2,000.00	20	500.00	20	500.00	20	500.00	20	500.00
43	Dishwashing	110.00	8	bots.	880.00	2	220.00	2	220.00	2	220.00	2	220.00
44	Air Freshner	300.00	12	bots.	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
45	Coffee, sugar , coffemate & etc.	3,000.00	9	mos	27,000.00	3	9,000.00	3	9,000.00	3	9,000.00		
	Sub-Total				40,000.00		12,250.00		12,250.00		12,250.00		3,250.00
	IT EQUIPMENT & FURNITURE & FIXTURE												
46	Laptop	100,000.00	1		100,000.00	1	100,000.00						
	Sub-Total				100,000.00		100,000.00						
	TOTAL				240,000.00		145,550.00		39,660.00		35,515.00		19,275.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

JOBELLE S. GARCIA
Mun. Accountant

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No: _____						Planned Amount			Page 1 of 2 pages				
BUDGET						Regular	Contingency	Total	Date Submitted:				
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
	OFFICE SUPPLIES					Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
1	Obligation Request forms	250.00	10	reams	2,500.00	5	1,250.00			5	1,250.00		
2	Bond Paper Long	240.00	60	reams	14,400.00	15	3,600.00	15	3,600.00	15	3,600.00	15	3,600.00
3	Bond Paper A4	220.00	53	reams	11,660.00	20	4,400.00	13	2,860.00	10	2,200.00	10	2,200.00
4	Folder long	8.00	100	pcs	800.00	50	400.00			50	400.00		
5	Fastener	45.00	10	pcs	450.00	5	225.00			5	225.00		
6	Ballpen Black	120.00	3	box	360.00	2	240.00			1	120.00		
7	Scoth tape	75.00	2	roll	150.00	1	75.00			1	75.00		
8	Staple Wire #35	40.00	6	box	240.00	3	120.00	2	80.00			1	40.00
9	Correction tape	60.00	15	pcs	900.00	10	600.00			5	300.00		
10	Pencil no. 2	90.00	2	box	180.00	2	180.00						
11	Ink Epson (magenta,Black, cyan, yellow)	1,600.00	16	sets	25,600.00	4	6,400.00	4	6,400.00	4	6,400.00	4	6,400.00
12	Pentel pen black	65.00	4	pcs	260.00	4	260.00						

13	External Hard Drive	5,000.00	1	pcs	5,000.00	1	5,000.00					
14	Press Folder Long	25.00	50	pcs	1,250.00	50	1,250.00					
15	Ring Binder Ring	150.00	14	pcs	2,100.00				14	2,100.00		
16	Paste small	50.00	3	pc	150.00	3	150.00					
17	PVC Sheet Cover	800.00	1	ream	800.00				1	800.00		
18	Brown Envelope Long	6.00	50	pcs	300.00	50	300.00					
19	Record Book (300 pages)	120.00	5	pcs	600.00	5	600.00					
20	Stamp Pad Ink	100.00	3	pcs	300.00	3	300.00					
21	Riso & Bookbinding	500.00	15	books	7,500.00	15	7,500.00					
22	Arch File	200.00	10	pcs	2,000.00	10	2,000.00					
23	File Box	200.00	10	pcs	2,000.00	10	2,000.00					
24	Numbering Machine Ink	250.00	2	pcs	500.00	2	500.00					
	Sub-Total				80,000.00		37,350.00		12,940.00		17,470.00	12,240.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 2 of 2 pages				
BUDGET						Regular	Contingency	Total	Date Submitted:				
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
OTHER SUPPLIES													
25	Alcohol	650.00	12	gal	7,800.00	3	1,950.00	3	1,950.00	3	1,950.00	3	1,950.00
26	Air Freshner	285.00	4	bots	1,140.00	1	285.00	1	285.00	1	285.00	1	285.00
27	Toilet Cleaner	300.00	4	bots	1,200.00	1	300.00	1	300.00	1	300.00	1	300.00
28	Diswashing Liquid	50.00	3	bot	150.00	1	50.00	1	50.00			1	50.00
29	Coffee	85.00	20	pck	1,700.00	5	425.00	5	425.00	5	425.00	5	425.00
30	Creamer	95.00	30	pck	2,850.00	10	950.00	10	950.00	5	475.00	5	475.00
31	Sugar	60.00	20	kl	1,200.00	5	300.00	5	300.00	5	300.00	5	300.00
33	Emergency Light Dual	3,500.00	2	pcs	7,000.00	2	7,000.00						
34	Portable Electric Fan	4,500.00	1	pcs	4,500.00	1	4,500.00						
37	Facemasks	85.00	20		1,700.00	10	850.00			10	850.00		
38	Tissue	20.00	38	roll	760.00	10	200.00	10	200.00	10	200.00	8	160.00
	Sub total				30,000.00		16,810.00		4,460.00		4,785.00		3,945.00
OFFICE & IT EQUIPMENT													
39	Aircom	50,000.00			50,000.00		50,000.00						
40	Computer with Printer	50,000.00			50,000.00		50,000.00						
	Sub total				100,000.00		100,000.00						
	TOTAL				210,000.00		154,160.00		17,400.00		22,255.00		16,185.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

MARIFE C. ANCHETA
Mun. Budget Officer

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 4 pages					
MUN. TREASURER'S OFFICE Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
									Distribution					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
1	Cashbook -Treasury	700.00	7	pcs	4,900.00	7	4,900.00							
2	Cashbook -Bank	700.00	18	pcs	12,600.00	15	10,500.00			3	2,100.00			
3	Cashbook - Cash Advance	700.00	3	pcs	2,100.00	3	2,100.00							
4	BIR 0016	75.00	150	pads	11,250.00	50	3,750.00	30	2,250.00	50	3,750.00	20	1,500.00	
5	Cash Tickets	105.00	40	pads	4,200.00	20	2,100.00			20	2,100.00			
6	Traffic Citation Ticket	95.00	100	booklet	9,500.00	50	4,750.00			50	4,750.00			
7	Ordinance Ticket	95.00	100	booklet	9,500.00	50	4,750.00			50	4,750.00			
8	Printed Forms	350.00	200	reams	70,000.00	100	35,000.00			100	35,000.00			
9	Record Book 500 pges	65.00	20	pcs	1,300.00	10	650.00			10	650.00			
10	Bond Paper Short	250.00	40	reams	10,000.00	10	2,500.00	10	2,500.00	10	2,500.00	10	2,500.00	
11	Bond Paper Long	270.00	60	reams	16,200.00	20	5,400.00	10	2,700.00	20	5,400.00	10	2,700.00	
12	Bond Paper A4	260.00	50	reams	13,000.00	20	5,200.00	10	2,600.00	10	2,600.00	10	2,600.00	
13	Work Paper-Letter	300.00	4	reams	1,200.00	4	1,200.00							
14	Sticker Paper A4	8.00	60	sheet	480.00	40	320.00			20	160.00			
15	Permafilm-long	680.00	4	boxes	2,720.00	2	1,360.00			2	1,360.00			
16	Continous Form-4 ply	1,650.00	6	boxes	9,900.00	4	6,600.00			2	3,300.00			
17	Streamer Patalastas RPTAR Collection	850.00	22	pcs	18,700.00	22	18,700.00							
18	Notice of Deliquency in the Payment of RPT	3.20	3000	pcs	9,600.00			3000	9,600.00					
19	RPTAR	10.00	1200	pcs	12,000.00	1000	10,000.00			200	2,000.00			
20	Calculator	825.00	8	pcs	6,600.00	8	6,600.00							
21	Ballpen	350.00	12	boxes	4,200.00	3	1,050.00	3	1,050.00	3	1,050.00	3	1,050.00	
22	Sign Pen	480.00	6	boxes	2,880.00	3	1,440.00			3	1,440.00			
23	Mailing Envelope	230.00	5	boxes	1,150.00	5	1,150.00							
24	Tape Dispenser	650.00	2	pcs	1,300.00	1	650.00			1	650.00			
25	Puncher	550.00	3	pcs	1,650.00	3	1,650.00							
26	Planner	500.00	2	pcs	1,000.00	2	1,000.00							
27	Scissor	150.00	4	pcs	600.00	4	600.00							
28	Rubber Band	30.00	20	boxes	600.00	5	150.00	5	150.00	5	150.00	5	150.00	

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 2 of 4 pages					
MUN. TREASURER'S OFFICE Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
									Distribution					

Item No.	Description	Unit Cost	Quantity	Description	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
29	Fastener	80.00	10	boxes	800.00	5	400.00			5	400.00		
30	Correction Tape	45.00	35	pcs	1,575.00	20	900.00			15	675.00		
31	Clear Book	25.00	11	pcs	275.00	6	150.00			5	125.00		
32	Plastic Folder	25.00	80	pc	2,000.00	20	500.00	20	500.00	20	500.00	20	500.00
33	Stapler with Remover#35	375.00	4	pcs	1,500.00	2	750.00			2	750.00		
34	Stapler #10	270.00	4	pcs	1,080.00	2	540.00			2	540.00		
35	Staple Wire #35	90.00	10	boxes	900.00	3	270.00	3	270.00	2	180.00	2	180.00
36	Staple Wire #10	75.00	10	boxes	750.00	3	225.00	3	225.00	2	150.00	2	150.00
37	Epson Ink Black 003	350.00	20	bottle	7,000.00	5	1,750.00	5	1,750.00	5	1,750.00	5	1,750.00
38	Epson Ink Magenta 003	350.00	8	bottle	2,800.00	5	1,750.00			3	1,050.00		
39	Epson Ink Yellow 003	350.00	8	bottle	2,800.00	5	1,750.00			3	1,050.00		
40	Epson Ink Cyan 003	350.00	8	bottle	2,800.00	5	1,750.00			3	1,050.00		
41	Epson Ink Black 664	350.00	20	bottle	7,000.00	5	1,750.00	5	1,750.00	5	1,750.00	5	1,750.00
42	Epson Ink Magenta 664	350.00	8	bottle	2,800.00	5	1,750.00			3	1,050.00		
43	Epson Ink Yellow 664	350.00	8	bottle	2,800.00	5	1,750.00			3	1,050.00		
44	Epson Ink Cyan 664	350.00	8	bottle	2,800.00	5	1,750.00			3	1,050.00		
45	Brother Ink Black	450.00	8	bottle	3,600.00	2	900.00	2	900.00	2	900.00	2	900.00
46	Brother Ink Cyan	450.00	3	bottle	1,350.00	2	900.00			1	450.00		
47	Brother Ink Magenta	450.00	3	bottle	1,350.00	2	900.00			1	450.00		
48	Brother Ink Yellow	450.00	3	bottle	1,350.00	2	900.00			1	450.00		
49	Typewriter Ribbon	12.00	20	pcs	240.00	5	60.00	5	60.00	5	60.00	5	60.00
50	Plastic Envelope	30.00	25	pcs	750.00	15	450.00			10	300.00		
51	Brown Envelope	7.00	30	pcs	210.00	15	105.00			15	105.00		
52	Expanded Portfolio	70.00	20	pcs	1,400.00	20	1,400.00						
53	Scotch Tape	40.00	6	pcs	240.00	3	120.00			3	120.00		
54	External Hard Drive	3,550.00	2	pcs	7,100.00			2	7,100.00				

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Page 3 of 4 pages							
MUN. TREASURER'S OFFICE Department /Office/ Unit		Description	Planned Amount			Date Submitted:							
			Regular	Contingency	Total								
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
55	Flash Drive 64GB	400.00	2	pcs	800.00	2	800.00						
56	White Board Marker	50.00	2	pcs	100.00	1	50.00			1	50.00		
57	Pentel Pen	45.00	10	pcs	450.00	5	225.00			5	225.00		
58	Rubber Band	30.00	5	boxes	150.00	5	150.00						
59	Clip Paper	40.00	15	boxes	600.00	5	200.00	5	200.00	5	200.00		
60	Folder Long	8.00	150	pcs	1,200.00	100	800.00			50	400.00		
61	Folder Short	6.00	50	pcs	300.00	25	150.00			25	150.00		

	Sub-Total				300,000.00		159,915.00		33,605.00		90,690.00		15,790.00
	OTHER SUPPLIES												
62	Facial Tissue	55.00	15	roll	825.00	4	220.00	4	220.00	4	220.00	3	165.00
63	Alcohol	650.00	30	gal	19,500.00	8	5,200.00	8	5,200.00	7	4,550.00	7	4,550.00
64	Muriatic Acid	250.00	14	pcs	3,500.00	7	1,750.00			7	1,750.00		
65	Air Freshner	300.00	12	pcs	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
66	Detergent	99.00	10	pcs	990.00	5	495.00			5	495.00		
67	Coffee, creamer & sugar	2,500.00	8	mos	20,000.00	2	5,000.00	2	5,000.00	2	5,000.00	2	5,000.00
68	UPS	5,000.00	4	pcs	20,000.00	4	20,000.00						
69	Cellphone	8,500.00	1	unit	8,500.00			1	8,500.00				
70	Toilet Bowl Cleaner	300.00	16	pcs	4,800.00	5	1,500.00	5	1,500.00	4	1,200.00	2	600.00
71	Disinfectant	300.00	15	pcs	4,500.00	5	1,500.00	5	1,500.00	3	900.00	2	600.00
72	Door Knob	1,050.00	3	pcs	3,150.00			3	3,150.00				
73	LED Light 23w	350.00	10	pcs	3,500.00			10	3,500.00				
74	Keyboard	350.00	4	pcs	1,400.00	2	700.00			2	700.00		
75	Mouse	225.00	4	pcs	900.00	2	450.00			2	450.00		
76	Faucet	365.00	9	pcs	3,285.00	4	1,460.00	2	730.00	3	1,095.00		
77	Breaker	485.00	2	pcs	970.00	1	485.00					1	485.00
78	Pressure Switch	290.00	2	pcs	580.00	1	290.00					1	290.00
	Sub-Total				100,000.00		39,950.00		30,200.00		17,260.00		12,590.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Page 4 of 4 pages								
MUN. TREASURER'S OFFICE Department /Office/ Unit		Description		Planned Amount		Date Submitted:								
				Regular	Contingency					Total				
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
	ACCOUNTABLE FORMS													
79	Accountable Forms 51	136.50	90	pads	12,285.00	25	3,412.50	25	3,412.50	20	2,730.00	20	2,730.00	
80	Accountable Forms 52	222.60	4	pads	890.40	2	445.20			2	445.20			
81	Accountable Forms 53	367.50	4	pads	1,470.00	2	735.00			2	735.00			
82	Accountable Forms 54	153.34	4	pads	613.35	2	306.67			2	306.67			
83	Accountable Forms 56	220.00	50	pads	11,000.00	15	3,300.00	15	3,300.00	15	3,300.00	5	1,100.00	
84	Accountable Forms 58	153.25	5	pads	766.25	5	766.25							
85	Business Plates	200.00	550	pcs	110,000.00	550	110,000.00							
86	Sticker Harvester	100.00	50	pcs	5,000.00	50	5,000.00							
87	Sticker Tricycle	100.00	50	pcs	5,000.00	50	5,000.00							
88	Sticker Jeepney	85.00	35	pcs	2,975.00	35	2,975.00							
	Sub-Total				150,000.00		131,940.62		6,712.50		7,516.87		3,830.00	
	IT, FURNITURE & FIXTURE & OFFICE EQUIPMENT													
89	Megaphone, Amplifier, speaker, Microphone	60,000.00	1	set	60,000.00	1	60,000.00							

90	Copier	100,000.00	1	unit	100,000.00	1	100,000.00					
91	Floor Mounted Aircon	150,000.00	1	unit	150,000.00	1	150,000.00					
	Sub-Total				310,000.00		310,000.00					
	TOTAL				860,000.00		641,805.62		70,517.50		115,466.87	32,210.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

DIOSDADO A. UMALI
Municipal Treasurer

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:							Planned Amount		Page 1 of 2 pages				
DILG Department /Office/ Unit							Regular	Contingency	Total	Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
OFFICE SUPPLIES													
1	Bond Paper (short)	210.00	20	reams	4,200.00	5	1,050.00	5	1,050.00	5	1,050.00	5	1,050.00
2	Bond Paper (long)	230.00	20	reams	4,600.00	5	1,150.00	5	1,150.00	5	1,150.00	5	1,150.00
3	Ballpen (Pilot)	45.00	20	pcs	900.00	5	225.00	5	225.00	5	225.00	5	225.00
4	Epson ink (black)	350.00	11	bots.	3,850.00	3	1,050.00	3	1,050.00	3	1,050.00	2	700.00
5	Epson ink (cyan)	350.00	8	bots.	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00
6	Epson ink (magenta)	350.00	8	bots.	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00
7	Epson ink (yellow)	350.00	8	bots.	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00
8	Canon ink (black)	370.00	11	bots.	4,070.00	3	1,110.00	3	1,110.00	3	1,110.00	2	740.00
9	Canon ink (cyan)	370.00	8	bots.	2,960.00	2	740.00	2	740.00	2	740.00	2	740.00
10	Canon ink (magenta)	370.00	8	bots.	2,960.00	2	740.00	2	740.00	2	740.00	2	740.00
11	Canon ink (yellow)	370.00	8	bots.	2,960.00	2	740.00	2	740.00	2	740.00	2	740.00
12	Folder (Long)	8.00	40	pcs	320.00	10	80.00	10	80.00	10	80.00	10	80.00
13	Folder (short)	6.00	23	pcs	138.00	6	36.00	6	36.00	6	36.00	5	30.00
14	Brown envelope (long)	7.00	23	pcs	161.00	6	42.00	6	42.00	6	42.00	5	35.00
15	Brown Envelope (short)	5.00	26	pcs	130.00	8	40.00	6	30.00	6	30.00	6	30.00
16	Staple wire # 35	45.00	4	box	180.00	1	45.00	1	45.00	1	45.00	1	45.00
17	Paper clip	60.00	3	box	180.00	1	60.00	1	60.00	1	60.00		
18	Pencil (monggol #2)	7.00	12	pcs	84.00	3	21.00	3	21.00	3	21.00	3	21.00
19	Fastener	45.00	4	box	180.00	1	45.00	1	45.00	1	45.00	1	45.00
20	Pilot sign pen	50.00	10	pcs	500.00	3	150.00	3	150.00	2	100.00	2	100.00
21	Puncher	300.00	1	pcs	300.00	1	300.00						
22	Stabilo Marker	39.00	4	pcs	156.00	1	39.00	1	39.00	1	39.00	1	39.00
23	Elmer's Glue	65.00	2	pcs	130.00	1	65.00	1	65.00				
24	Expandable Folder (long)	30.00	30	pcs	900.00	8	240.00	8	240.00	7	210.00	7	210.00
25	Mailling White Envelope (long)	2.00	50	pcs	100.00	14	28.00	12	24.00	12	24.00	12	24.00
26	Masking Tape (for tape dispenser)	70.00	2	pcs	140.00	1	70.00	1	70.00				

27	Record book 300 leaves	100.00	4	pcs	400.00	1	100.00	1	100.00	1	100.00	1	100.00
28	Scissors	150.00	2	pcs	300.00	1	150.00	1	150.00				
29	Stainless Ruler (24 inches)	275.00	1	pc	275.00	1	275.00						
30	Cutter	50.00	2	pc	100.00	1	50.00			1	50.00		
31	Correction Tape	37.00	8	pcs	296.00	2	74.00	2	74.00	2	74.00	2	74.00
32	Yellow Paper	65.00	2	pad	130.00	1	65.00			1	65.00		
	Sub- total				40,000.00		10,880.00		10,176.00		9,926.00		9,018.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount			Page 2 of 2 pages					
DILG Department /Office/ Unit					Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
	OTHER SUPPLIES					Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
33	Air Freshener	300.00	6	pcs	1,800.00	2	600.00	1	300.00	2	600.00	1	300.00
34	Alcohol	100.00	7	bots.	700.00	2	200.00	2	200.00	2	200.00	1	100.00
35	Coffee	95.00	40	pcks	3,800.00	10	950.00	10	950.00	10	950.00	10	950.00
36	Sugar	60.00	37	kls	2,220.00	10	600.00	10	600.00	10	600.00	7	420.00
37	Coffeemate	100.00	47	packs	4,700.00	12	1,200.00	12	1,200.00	12	1,200.00	11	1,100.00
38	Tissue Paper	15.00	40	roll	600.00	10	150.00	10	150.00	10	150.00	10	150.00
39	Muffler	250.00	1	pc	250.00	1	250.00						
40	Toilet Cleaner	250.00	3	bots.	750.00	1	250.00	1	250.00	1	250.00		
41	Dishwashing	110.00	8	bots.	880.00	2	220.00	2	220.00	2	220.00	2	220.00
42	External HD (2TB)	4,300.00	1	pc	4,300.00	1	4,300.00						
43	Ring Binder	10,000.00	1	unit	10,000.00	1	10,000.00						
44	Cabinet	20,000.00	1	unit	20,000.00	1	20,000.00						
	Sub - total				50,000.00		38,720.00		3,870.00		4,170.00		3,240.00
	IT EQUIPMENT												
45	Laptop	60,000.00	1	unit	60,000.00	1	60,000.00						
	Sub- total				60,000.00		60,000.00						
	TOTAL				150,000.00		109,600.00		14,046.00		14,096.00		12,258.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

CAROLYN L. JAVATE
LGOU VI

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 2 pages					
AGRICULTURE OFFICE Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
1	LONG BOND PAPER (COPY LASER PAPER)	250.00	90	reams	22,500.00	25	6,250.00	25	6,250.00	20	5,000.00	20	5,000.00	
2	A4 BOND PAPER (COPY LASER PAPER)	230.00	75	reams	17,250.00	20	4,600.00	20	4,600.00	20	4,600.00	15	3,450.00	
3	FOLDER LONG	7.00	150	pcs	1,050.00	75	525.00			75	525.00			
4	FOLDER SHORT	5.00	150	pcs	750.00	75	375.00			75	375.00			
5	BROWN ENVELOPE LONG	7.00	150	pcs	1,050.00	100	700.00			50	350.00			
6	BROWN ENVELOPE SHORT	5.00	150	pcs	750.00	100	500.00			50	250.00			
7	REFILL PILOT INK	100.00	3	bot	300.00	3	300.00							
8	KW-TRIO FASTENER	40.00	8	box	320.00	4	160.00			4	160.00			
9	PILOT BALLPEN	65.00	60	pcs	3,900.00	30	1,950.00			30	1,950.00			
10	STABILO MARKERS	40.00	11	pcs	440.00	11	440.00							
11	CORRECTION TAPE	50.00	16	pcs	800.00	10	500.00			6	300.00			
12	SIGN PEN PILOT	60.00	30	pcs	1,800.00	15	900.00			15	900.00			
13	CALCULATOR	900.00	3	pcs	2,700.00	3	2,700.00							
14	INK EPSON BLACK	350.00	12	bot	4,200.00	5	1,750.00	5	1,750.00	4	1,400.00	3	1,050.00	
15	INK EPSON COLORED	350.00	23	bot	8,050.00	6	2,100.00	6	2,100.00	6	2,100.00	6	2,100.00	
16	PENCIL NO 2	7.00	60	pcs	420.00	40	280.00			20	140.00			
17	PENTEL PEN (PILOT, BROAD)	70.00	10	pcs	700.00	10	700.00							
18	WHITE BOARD MARKER	70.00	5	pcs	350.00	5	350.00							
19	STAPLER WITH STAPLE REMOVER	500.00	3	pcs	1,500.00	3	1,500.00							
20	#35 STAPLE WIRE	45.00	10	box	450.00	5	225.00			5	225.00			
21	YELLOW PAD PAPER	50.00	10	pads	500.00	5	250.00							
22	CUTTER	55.00	4	pcs	220.00	2	110.00			2	110.00			
	Sub-Total				70,000.00		27,165.00		14,700.00		18,385.00		11,600.00	

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 2 of 2 pages					
AGRICULTURE OFFICE Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
	OTHER SUPPLIES													
23	ALCOHOL	100.00	12	bot	1,200.00	3	300.00	3	300.00	3	300.00	3	300.00	
24	CURTAIN	350.00	10	pcs	3,500.00	10	3,500.00							
25	White Board	1,500.00	1	pc	1,500.00	1	1,500.00							

26	AIR FRESHNER	400.00	4	pcs	1,600.00	1	400.00	1	400.00	1	400.00	1	400.00
27	TOILET CLEANER	300.00	12	bot	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
28	COFFEE, CREAMER, SUGAR ETC	3,000.00	7	mos	21,000.00	3	9,000.00	1	3,000.00	2	6,000.00	1	3,000.00
29	TISSUE PAPER	20.00	20	rolls	400.00	5	100.00	5	100.00	5	100.00	5	100.00
30	DISHWASHING LIQUID	100.00	12	bot	1,200.00	3	300.00	3	300.00	3	300.00	3	300.00
31	PRINTER	15,000.00	1	unit	15,000.00	1	15,000.00						
32	FILING CABINET	15,000.00	1	unit	15,000.00	1	15,000.00						
33	SWIVEL CHAIR	10,000.00	1	unit	10,000.00	1	10,000.00						
34	TABLET	15,000.00	1	unit	15,000.00	1	15,000.00						
35	DESKTOP COMPUTER	46,000.00	1	unit	46,000.00	1	46,000.00						
	SUB- TOTAL				135,000.00		31,000.00		5,000.00		8,000.00		5,000.00
	OFFICE EQUIPMENT												
36	AIR CONDITIONER (2.0 HP)	75,000.00	1	unit	75,000.00	1	75,000.00						
	SUB- TOTAL				75,000.00		75,000.00						
	TOTAL				280,000.00		133,165.00		19,700.00		26,385.00		16,600.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

LOULEX M. CORPUZ
MAO

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 13 pages					
MUN. HEALTH OFFICE Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
OFFICE SUPPLIES														
1	Assorted form (ris0)	500.00	60	reams	30,000.00	10	5,000.00	10	5,000.00	20	10,000.00	20	10,000.00	
2	Short Bond Paper (S20)	380.00	80	reams	30,400.00	10	3,800.00	10	3,800.00	30	11,400.00	30	11,400.00	
3	Long Bond Paper (S20)	350.00	80	reams	28,000.00	10	3,500.00	10	3,500.00	30	10,500.00	30	10,500.00	
4	Epson Ink Set	500.00	12	sets	6,000.00	4	2,000.00	4	2,000.00	2	1,000.00	2	1,000.00	
5	Columnar book	50.00	16	pcs	800.00	8	400.00	8	400.00					
6	Record Book 500 pages	150.00	11	pcs	1,650.00	11	1,650.00							
7	Brown envelope long	7.00	400	pcs	2,800.00	200	1,400.00	200	1,400.00					
8	Long folder	7.00	50	pcs	350.00	50	350.00							
	SUB- TOTAL				100,000.00		18,100.00		16,100.00		32,900.00		32,900.00	
JANITORIAL SUPPLIES AND OTHERS														
9	Lysol Disinfectant	2,500.00	4	gal	10,000.00	1	2,500.00	1	2,500.00	1	2,500.00	1	2,500.00	
10	Dishwashing liquid	2,400.00	6	gal	14,400.00	2	4,800.00	2	4,800.00	1	2,400.00	1	2,400.00	
11	Toilet bowl cleaner	2,500.00	4	gal	10,000.00	1	2,500.00	1	2,500.00	1	2,500.00	1	2,500.00	
12	Muriatic Acid	1,200.00	4	gal	4,800.00	1	1,200.00	1	1,200.00	1	1,200.00	1	1,200.00	
13	Liquid detergent	2,800.00	2	gal	5,600.00	1	2,800.00			1	2,800.00			
14	Garbage bag	500.00	8	pack	4,000.00	2	1,000.00	2	1,000.00	2	1,000.00	2	1,000.00	

15	Lysol Spray	500.00	8	packs	4,000.00	2	1,000.00	2	1,000.00	2	1,000.00	2	1,000.00
16	Clorox	200.00	4	gal	800.00	1	200.00	1	200.00	1	200.00	1	200.00
17	Powder Detergent Soap	355.00	4	pack	1,420.00	1	355.00	1	355.00	1	355.00	1	355.00
	OTHERS												
18	Trash Can & Dust Pan	175.00	4	sets	700.00	4	700.00						
19	Soft Broom	195.00	4	pc	780.00	1	195.00	1	195.00	1	195.00	1	195.00
20	Padlock	100.00	3	pc	300.00	1	100.00	1	100.00	1	100.00		
21	Battery (Triple A)	150.00	3	pc	450.00	1	150.00	1	150.00	1	150.00		
22	Battery (Double A)	100.00	5	pc	500.00	2	200.00	1	100.00	1	100.00	1	100.00
23	Oxygen tank refill	250.00	12	tank	3,000.00	4	1,000.00	4	1,000.00	2	500.00	2	500.00
24	Bedsheets and linens	1,000.00	2	pc	2,000.00	1	1,000.00					1	1,000.00
25	Industrial Fan	8,000.00	2	unit	16,000.00	2	16,000.00						
26	Monoblock Chairs	550.00	25	pcs	13,750.00	25	13,750.00						
27	Monoblock Tables	2,500.00	3		7,500.00	3	7,500.00						
	Sub- total				100,000.00		56,950.00		15,100.00		15,000.00		12,950.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount						Page 1 of 13 pages				
MUN. HEALTH OFFICE						Regular		Contingency		Total		Date Submitted:				
Department /Office/ Unit																
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution										
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter				
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT			
	IT EQUIPMENT															
28	Deskstop Computer with Printer	60,000.00	1	units	60,000.00	1	60,000.00									
	OFFICE EQUIPMENT															
29	Airconditioner Split Type	60,000.00	1	unit	60,000.00	1	60,000.00									
	SUB- TOTAL				120,000.00		120,000.00									
	TOTAL				320,000.00		195,050.00		31,200.00		47,900.00		45,850.00			

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.						Planned Amount						Page 7 of 15 pages				
Health Department						Regular		Contingency		Total		Date Submitted:				
ITEM NO.	PARTICULARS	UNIT	COST				ALLOTMENT BY QUARTER									
			Proposed	Unit	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter				
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT			
	I. ANTI-ALLERGY															
1	Cetirizine 10mg/ml, 10ml drops	bot.	400	PhP 40.00	PhP 16,000.00	100	PhP 4,000.00	100	PhP 4,000.00	100	PhP 4,000.00	100	PhP 4,000.00	100	PhP 4,000.00	100
2	Cetirizine 5mg/5ml, 60ml syrup	bot.	800	PhP 45.00	PhP 36,000.00	200	PhP 9,000.00	200	PhP 9,000.00	200	PhP 9,000.00	200	PhP 9,000.00	200	PhP 9,000.00	200
3	Cetirizine 10mg tablet, (100's)	bxes	575	PhP 75.00	PhP 43,125.00	150	PhP 11,250.00	150	PhP 11,250.00	125	PhP 9,375.00	150	PhP 9,375.00	150	PhP 11,250.00	150
4	Diphenhydramine Hcl 50mg/ml ampule	pcs	30	PhP 35.00	PhP 1,050.00	20	PhP 700.00			10	PhP 350.00					

5	Diphenhydramine capsule (100's)	bx	20	PhP 65.00	PhP 1,300.00	5	PhP 325.00	5	PhP 325.00	5	PhP 325.00	5	PhP 325.00
6	Diphenhydramine 12.5mg/5ml, 60ml syrup	bot.	101	PhP 25.00	PhP 2,525.00	51	PhP 1,275.00			50	PhP 1,250.00		
7	Hydrocortisone Na succinate 100mg vial	pcs.	20	PhP 40.00	PhP 800.00	5	PhP 200.00	5	PhP 200.00	5	PhP 200.00	5	PhP 200.00
8	Loratadine 10 mg tablet (100's)	bx	20	PhP 200.00	PhP 4,000.00	5	PhP 1,000.00	5	PhP 1,000.00	5	PhP 1,000.00	5	PhP 1,000.00
II. ANTI-INFECTIVES													
a. Antibacterials (Oral & Parenteral)													
9	Amoxicillin 250mg capsule, (100's)	bx	50	PhP 100.00	PhP 5,000.00	20	PhP 2,000.00	10	PhP 1,000.00	10	PhP 1,000.00	10	PhP 1,000.00
10	Amoxicillin 500mg capsule, (100's)	bx	200	PhP 150.00	PhP 30,000.00	50	PhP 7,500.00	50	PhP 7,500.00	50	PhP 7,500.00	50	PhP 7,500.00
11	Amoxicillin 100mg/ml, 10ml oral drops	bot.	300	PhP 25.00	PhP 7,500.00	75	PhP 1,875.00	75	PhP 1,875.00	75	PhP 1,875.00	75	PhP 1,875.00
12	Amoxicillin 250mg/5ml, 60ml susp.	bot.	300	PhP 30.00	PhP 9,000.00	75	PhP 2,250.00	75	PhP 2,250.00	75	PhP 2,250.00	75	PhP 2,250.00
13	Ampicillin 250mg vial	pcs.	40	PhP 20.00	PhP 800.00	10	PhP 200.00	10	PhP 200.00	10	PhP 200.00	10	PhP 200.00
14	Azithromycin 500mg Tablet, (3's)	bx	200	PhP 243.00	PhP 48,600.00	50	PhP 12,150.00	50	PhP 12,150.00	50	PhP 12,150.00	50	PhP 12,150.00
15	Azithromycin 200mg/5ml, 15ml suspension	bot.	120	PhP 200.00	PhP 24,000.00	50	PhP 10,000.00	25	PhP 5,000.00	25	PhP 5,000.00	20	PhP 4,000.00
16	Cefalexin 500mg Capsule, (100's)	bx	10	PhP 260.00	PhP 2,600.00	3	PhP 780.00	3	PhP 780.00	2	PhP 520.00	2	PhP 520.00
17	Cefalexin 100mg/ml, 15ml drops	bot.	100	PhP 20.00	PhP 2,000.00	100	PhP 2,000.00						
18	Cefalexin 250mg/5ml, 60ml suspension	bot.	400	PhP 25.00	PhP 10,000.00	100	PhP 2,500.00	100	PhP 2,500.00	100	PhP 2,500.00	100	PhP 2,500.00
19	Ceftriaxone 1g vial	pcs	200	PhP 20.00	PhP 4,000.00	50	PhP 1,000.00	50	PhP 1,000.00	50	PhP 1,000.00	50	PhP 1,000.00
20	Cefuroxime 250mg/5ml , 60ml granules for sus	bot.	120	PhP 160.00	PhP 19,200.00	40	PhP 6,400.00	30	PhP 4,800.00	30	PhP 4,800.00	20	PhP 3,200.00
21	Cefuroxime axetil 500mg tablet, (10's)	bx	150	PhP 150.00	PhP 22,500.00	50	PhP 7,500.00	50	PhP 7,500.00	30	PhP 4,500.00	20	PhP 3,000.00
22	Ciprofloxacin 500mg Tablet, (100's)	bx	350	PhP 160.00	PhP 56,000.00	100	PhP 16,000.00	100	PhP 16,000.00	75	PhP 12,000.00	75	PhP 12,000.00
23	Clindamycin 300mg capsule, (100's)	bx	50	PhP 500.00	PhP 25,000.00	20	PhP 10,000.00	10	PhP 5,000.00	10	PhP 5,000.00	10	PhP 5,000.00
					PhP 371,000.00		PhP 109,905.00		PhP 93,330.00		PhP 85,795.00		PhP 81,970.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.						Planned Amount			Page 8 of 15 pages				
Health Department						Regular	Contingency	Total	Date Submitted:				
ITEM NO.	PARTICULARS	UNIT	COST			ALLOTMENT BY QUARTER							
			Proposed	Unit	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
24	Clindamycin 75mg/5ml, 60ml suspension	bot.	45	PhP 105.00	PhP 4,725.00	45	PhP 4,725.00						
25	Cloxacillin 500mg Capsule, (100's)	bx	450	PhP 250.00	PhP 112,500.00	150	PhP 37,500.00	150	PhP 37,500.00	100	PhP 25,000.00	50	PhP 12,500.00
26	Cloxacillin 250mg/5ml, 60ml Susp.	bot.	500	PhP 40.00	PhP 20,000.00	150	PhP 6,000.00	150	PhP 6,000.00	100	PhP 4,000.00	100	PhP 4,000.00
27	Co-amoxiclav 250mg/62.5mg/5ml, 60ml Susp	bot.	200	PhP 200.00	PhP 40,000.00	50	PhP 10,000.00	50	PhP 10,000.00	50	PhP 10,000.00	50	PhP 10,000.00
28	Co-amoxiclav 625mg tablet, (20's)	bx	350	PhP 300.00	PhP 105,000.00	100	PhP 30,000.00	100	PhP 30,000.00	100	PhP 30,000.00	50	PhP 15,000.00
29	Clarithromycin 500mg tablet	bx	100	PhP 150.00	PhP 15,000.00	25	PhP 3,750.00	25	PhP 3,750.00	25	PhP 3,750.00	25	PhP 3,750.00
30	Clarithromycin 250mg/susp	bot.	250	PhP 200.00	PhP 50,000.00	65	PhP 13,000.00	60	PhP 12,000.00	65	PhP 13,000.00	60	PhP 12,000.00
31	Doxycycline 100mg Capsule, (100's)	bx	90	PhP 98.00	PhP 8,820.00	30	PhP 2,940.00	20	PhP 1,960.00	20	PhP 1,960.00	20	PhP 1,960.00
32	Cotrimoxazole 400mg/tab	bx	80	PhP 98.00	PhP 7,840.00	30	PhP 2,940.00	20	PhP 1,960.00	20	PhP 1,960.00	10	PhP 980.00
33	Cotrimoxazole 250mg/bot	bot.	80	PhP 40.00	PhP 3,200.00	20	PhP 800.00	20	PhP 800.00	20	PhP 800.00	20	PhP 800.00
34	Nitrofurantoin 100mg	bx	39	PhP 700.00	PhP 27,300.00	15	PhP 10,500.00	10	PhP 7,000.00	7	PhP 4,900.00	7	PhP 4,900.00
35	Fluconazole 150mg tablet, (1 tab/box)	pcs.	200	PhP 60.00	PhP 12,000.00	50	PhP 3,000.00	50	PhP 3,000.00	50	PhP 3,000.00	50	PhP 3,000.00
36	Gentamicin 40mg/ml, 2ml ampule	pcs.	20	PhP 25.00	PhP 500.00	20	PhP 500.00						
b. Antibacterial (Ophthalmic Preparation)													
37	Erythromycin 0.5% eye ointment, 3.5g tube	pcs.	100	PhP 126.00	PhP 12,600.00	25	PhP 3,150.00	25	PhP 3,150.00	25	PhP 3,150.00	25	PhP 3,150.00

38	Tobramycin 0.3%, 5ml bottle	pcs	100	PhP 110.00	PhP 11,000.00	25	PhP 2,750.00	25	PhP 2,750.00	25	PhP 2,750.00	25	PhP 2,750.00
c. Antibacterial (Topical Preparation)					PhP -								
39	Mupirocin 2% ointment, 5g tube	pcs	100	PhP 100.00	PhP 10,000.00	25	PhP 2,500.00	25	PhP 2,500.00	25	PhP 2,500.00	25	PhP 2,500.00
40	Silver Sulfadiazine ointment 1%, 15 g tube	pcs	60	PhP 96.00	PhP 5,760.00	15	PhP 1,440.00	15	PhP 1,440.00	15	PhP 1,440.00	15	PhP 1,440.00
41	Clotrimazole+zGenta+Betamethazone	pcs	40	PhP 300.00	PhP 12,000.00	10	PhP 3,000.00	10	PhP 3,000.00	10	PhP 3,000.00	10	PhP 3,000.00
d. Antibacterial (Otic Preparation)													
42	Clotrimazole ear drops, 5ml	pcs	40	PhP 90.00	PhP 3,600.00	10	PhP 900.00	10	PhP 900.00	10	PhP 900.00	10	PhP 900.00
43	Neomycin+Polymyxin B + Fluocinolone	pcs	50	PhP 190.00	PhP 9,500.00	15	PhP 2,850.00	15	PhP 2,850.00	10	PhP 1,900.00	10	PhP 1,900.00
44	Acetonide Otic Solution, 5ml bottle												
					PhP 471,345.00		PhP 142,245.00		PhP 130,560.00		PhP 114,010.00		PhP 84,530.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.			Planned Amount			Page 9 of 15 pages							
Health Department			Regular	Contingency	Total	Date Submitted:							
ITEM NO.	PARTICULARS	UNIT	COST			ALLOTMENT BY QUARTER							
			Proposed	Unit	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
e. Antiparasitics (Antiprotozoal)													
45	Metronidazole 125mg/5ml, 60ml susp.	bot.	140	PhP 16.00	PhP 2,240.00	70	PhP 1,120.00			70	PhP 1,120.00		
46	Metronidazole 500mg tablet, (100's)	bxs	10	PhP 99.00	PhP 990.00	3	PhP 297.00	3	PhP 297.00	2	PhP 198.00	2	PhP 198.00
III. CARDIOVASCULAR SYSTEM													
a. Adrenergic													
47	Epinephrine 1mg/ml, 1ml ampule	pcs	40	PhP 42.00	PhP 1,680.00	10	PhP 420.00	10	PhP 420.00	10	PhP 420.00	10	PhP 420.00
b. Anti-anginal													
48	Isosorbide-5- Mononitrate 30mg Tablet, (30's)	bxs	8	PhP 414.00	PhP 3,312.00	2	PhP 828.00	2	PhP 828.00	2	PhP 828.00	2	PhP 828.00
49	Trimetazidine 35mg Tablet, (100's)	bxs	60	PhP 925.00	PhP 55,500.00	20	PhP 18,500.00	20	PhP 18,500.00	20	PhP 18,500.00		
c. Ant-dyslipidemia													
50	Atorvastatin 20mg Tablet, (100's)	bxs	35	PhP 470.00	PhP 16,450.00	10	PhP 4,700.00	10	PhP 4,700.00	10	PhP 4,700.00	5	PhP 2,350.00
51	Simvastatin 20mg Tablet, (100's)	bxs	75	PhP 82.00	PhP 6,150.00	20	PhP 1,640.00	20	PhP 1,640.00	20	PhP 1,640.00	15	PhP 1,230.00
d. Anti-hypertensives													
52	Amlodipine 10mg Tablet, (100's)	bxs	1000	PhP 140.00	PhP 140,000.00	250	PhP 35,000.00	250	PhP 35,000.00	250	PhP 35,000.00	250	PhP 35,000.00
53	Clonidine 75mcg tablet, (100's)	bxs	8	PhP 950.00	PhP 7,600.00	2	PhP 1,900.00	2	PhP 1,900.00	2	PhP 1,900.00	2	PhP 1,900.00
54	Hydralazine 10mg tablet, (100's)	box	1	PhP 550.00	PhP 550.00	1	PhP 550.00						
55	Hydrochlorothiazide 25mg Tablet, (100's)	bxs	40	PhP 280.00	PhP 11,200.00	10	PhP 2,800.00	10	PhP 2,800.00	10	PhP 2,800.00	10	PhP 2,800.00
56	Losartan 50mg Tablet, (100's)	bxs	1000	PhP 150.00	PhP 150,000.00	250	PhP 37,500.00	250	PhP 37,500.00	250	PhP 37,500.00	250	PhP 37,500.00
57	Methyldopa 250mg Tablet, (100's)	bxs	8	PhP 225.00	PhP 1,800.00	2	PhP 450.00	2	PhP 450.00	2	PhP 450.00	2	PhP 450.00
58	Nifedipine 5mg capsule	bxs	1	PhP 150.00	PhP 150.00	1	PhP 150.00						
e. Antithrombotics													
59	Aspirin 80mg Tablet, (100's)	bxs	100	PhP 92.00	PhP 9,200.00	25	PhP 2,300.00	25	PhP 2,300.00	25	PhP 2,300.00	25	PhP 2,300.00
60	Clopidogrel 75mg Tablet, (100's)	bxs	150	PhP 80.00	PhP 12,000.00	40	PhP 3,200.00	40	PhP 3,200.00	35	PhP 2,800.00	35	PhP 2,800.00
IV. ANTI-DIABETIC AGENTS													

61	Gliclazide 80mg tablet, (100's)	bx	300	PhP 250.00	PhP 75,000.00	75	PhP 18,750.00	75	PhP 18,750.00	75	PhP 18,750.00	75	PhP 18,750.00
62	Glibenclamide 5mg tablet, (100's)	bx	300	PhP 80.00	PhP 24,000.00	75	PhP 6,000.00	75	PhP 6,000.00	75	PhP 6,000.00	75	PhP 6,000.00
63	Glimepiride 2mg tablet, (100's)	bx	300	PhP 170.00	PhP 51,000.00	75	PhP 12,750.00	75	PhP 12,750.00	75	PhP 12,750.00	75	PhP 12,750.00
64	Metformin 500mg Tablet, (100's)	bx	250	PhP 180.00	PhP 45,000.00	75	PhP 13,500.00	75	PhP 13,500.00	50	PhP 9,000.00	50	PhP 9,000.00
					PhP 610,592.00		PhP 160,938.00		PhP 160,238.00		PhP 155,338.00		PhP 134,078.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.

						Planned Amount			Page 10 of 15 pages					
						Regular	Contingency	Total	Date Submitted:					
Health Department														
ITEM NO.	PARTICULARS	UNIT	COST			ALLOTMENT BY QUARTER								
			Proposed	Unit	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	
V. GASTROINTESTINAL SYSTEM														
65	Aluminum OH + Magnesium OH 225/200/5ml 60ml suspension	bot.	800	PhP 20.00	PhP 16,000.00	200	PhP 4,000.00	200	PhP 4,000.00	200	PhP 4,000.00	200	PhP 4,000.00	
66	Aluminum OH + Magnesium OH 200mg/100mg tablet, (100's)	bx.	80	PhP 80.00	PhP 6,400.00	20	PhP 1,600.00	20	PhP 1,600.00	20	PhP 1,600.00	20	PhP 1,600.00	
67	Bacillus Clausii 2 billion/5ml, 5ml oral suspension	pcs.	200	PhP 26.00	PhP 5,200.00	50	PhP 1,300.00	50	PhP 1,300.00	50	PhP 1,300.00	50	PhP 1,300.00	
68	Dicycloverine 10mg/5ml, 60ml Syrup	bot.	240	PhP 15.00	PhP 3,600.00	60	PhP 900.00	60	PhP 900.00	60	PhP 900.00	60	PhP 900.00	
69	Dicycloverine 10mg tablet, (100's)	bx	40	PhP 50.00	PhP 2,000.00	10	PhP 500.00	10	PhP 500.00	10	PhP 500.00	10	PhP 500.00	
70	Bisacodyl 5mg Tablet, (100's)	bx	4	PhP 150.00	PhP 600.00	1	PhP 150.00	1	PhP 150.00	1	PhP 150.00	1	PhP 150.00	
71	Furosemide 10mg/ml, 2ml ampule	pcs.	10	PhP 15.00	PhP 150.00	10	PhP 150.00							
72	Hyoscine-N-Butyl-Bromide 20mg/ml, 1ml amp	pcs	10	PhP 15.00	PhP 150.00	10	PhP 150.00							
73	Hyoscine-N-Butyl-Bromide 10mg Tab., (100's)	bx	8	PhP 180.00	PhP 1,440.00	2	PhP 360.00	2	PhP 360.00	2	PhP 360.00	2	PhP 360.00	
74	Metoclopramide 5mg/ml, 2ml ampule	pcs	10	PhP 20.00	PhP 200.00	10	PhP 200.00							
75	Metoclopramide 5mg/5ml, 60ml suspension	bot.	120	PhP 15.00	PhP 1,800.00	60	PhP 900.00			60	PhP 900.00			
76	Metoclopramide 10mg tablet, (100's)	bx	9	PhP 170.00	PhP 1,530.00	3	PhP 510.00	2	PhP 340.00	2	PhP 340.00	2	PhP 340.00	
77	Omeprazole 20mg tablet, (100's)	bx	80	PhP 180.00	PhP 14,400.00	20	PhP 3,600.00	20	PhP 3,600.00	20	PhP 3,600.00	20	PhP 3,600.00	
78	Ranitidine 150mg tablet, (100's)	bx	4	PhP 93.00	PhP 372.00	1	PhP 93.00	1	PhP 93.00	1	PhP 93.00	1	PhP 93.00	
VI. GENITO-URINARY SYSTEM														
79	Furosemide tablet 40mg, (100's)	bx	10	PhP 150.00	PhP 1,500.00	4	PhP 600.00	2	PhP 300.00	2	PhP 300.00	2	PhP 300.00	
80	Sambong 500mg tablet, (100's)	bx	60	PhP 180.00	PhP 10,800.00	15	PhP 2,700.00	15	PhP 2,700.00	15	PhP 2,700.00	15	PhP 2,700.00	
VII. HEMATOLOGIC SYSTEM														
81	Ferrous sulfate, 15ml drops	bot.	48	PhP 18.00	PhP 864.00	48	PhP 864.00							
82	Ferrous sulfate, 60ml syrup	bot.	120	PhP 15.00	PhP 1,800.00	50	PhP 750.00			70	PhP 1,050.00			
83	Ferrous sulfate+Folic Acid 60mg elem. Iron+40mcg tablet, (100's)	bx.	20	PhP 70.00	PhP 1,400.00	5	PhP 350.00	5	PhP 350.00	5	PhP 350.00	5	PhP 350.00	
84	Phytomenadione 10mg/ml, 1 ml ampule	pcs.	40	PhP 18.25	PhP 730.00	10	PhP 182.50	10	PhP 182.50	10	PhP 182.50	10	PhP 182.50	
85	Tranexamic Acid 500mg capsule, (100's)	bx.	15	PhP 500.00	PhP 7,500.00	5	PhP 2,500.00	3	PhP 1,500.00	4	PhP 2,000.00	3	PhP 1,500.00	
					PhP 78,436.00		PhP 22,359.50		PhP 17,875.50		PhP 20,325.50		PhP 17,875.50	

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.

						Planned Amount			Page 11 of 15 pages					
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Health Department			Regular	Contingency	Total	Date Submitted:											
ITEM NO.	PARTICULARS	UNIT	COST			ALLOTMENT BY QUARTER											
			Proposed	Unit	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter					
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT				
VIII. NERVOUS SYSTEM & MUSCULOSKELETAL SYSTEM																	
a. Anti-vertigo																	
86	Cinnarizine 25mg tablet, (100's)	bxs.	360	PhP 70.00	PhP 25,200.00	100	PhP 7,000.00	100	PhP 7,000.00	80	PhP 5,600.00	80	PhP 5,600.00				
IX. GYNECOLOGY AND OBSTETRICS																	
87	Oxytocin 10IU/ml, 1ml amp	pcs.	80	PhP 10.00	PhP 800.00	20	PhP 200.00	20	PhP 200.00	20	PhP 200.00	20	PhP 200.00				
FAMILY PLANNING																	
88	COC (Combined Oral Contraceptive)	bxs.	4000	PhP 57.50	PhP 230,000.00	1000	PhP 57,500.00	1000	PhP 57,500.00	1000	PhP 57,500.00	1000	PhP 57,500.00				
89	POP (Progestin Only Pill)	bxs.	2000	PhP 44.00	PhP 88,000.00	500	PhP 22,000.00	500	PhP 22,000.00	500	PhP 22,000.00	500	PhP 22,000.00				
90	Condom	bxs.	120	PhP 500.00	PhP 60,000.00	50	PhP 25,000.00	50	PhP 25,000.00	10	PhP 5,000.00	10	PhP 5,000.00				
91	DMPA	vial	4000	PhP 72.75	PhP 291,000.00	1000	PhP 72,750.00	1000	PhP 72,750.00	1000	PhP 72,750.00	1000	PhP 72,750.00				
DRRM-H Essential Health Emergency Comm. & EPIDEMIOLOGY Essential Drugs																	
92	Cotrimoxazole 800mg tablet	bxs.	10	PhP 100.00	PhP 1,000.00	3	PhP 300.00	3	PhP 300.00	3	PhP 300.00	1	PhP 100.00				
93	Cotrimoxazole 200mg tablet suspension	bxs.	144	PhP 40.00	PhP 5,760.00	36	PhP 1,440.00	36	PhP 1,440.00	36	PhP 1,440.00	36	PhP 1,440.00				
94	Amoxicillin 500mg	bxs.	10	PhP 160.00	PhP 1,600.00	3	PhP 480.00	3	PhP 480.00	3	PhP 480.00	1	PhP 160.00				
95	Amoxicillin250mg/5ml	bxs.	144	PhP 25.00	PhP 3,600.00	36	PhP 900.00	36	PhP 900.00	36	PhP 900.00	36	PhP 900.00				
96	Mefenamic Acid 500mg capsules	bxs.	10	PhP 70.00	PhP 700.00	3	PhP 210.00	3	PhP 210.00	3	PhP 210.00	1	PhP 70.00				
97	Paracetamol 500mg tablet	bxs.	10	PhP 64.75	PhP 647.50	3	PhP 194.25	2	PhP 129.50	3	PhP 194.25	2	PhP 129.50				
98	Paracetamol 250mg /5ml	bxs.	144	PhP 24.00	PhP 3,456.00	36	PhP 864.00	36	PhP 864.00	36	PhP 864.00	36	PhP 864.00				
99	Oral Rehydration Salts	bxs.	10	PhP 524.00	PhP 5,240.00	2	PhP 1,048.00	3	PhP 1,572.00	2	PhP 1,048.00	3	PhP 1,572.00				
100	Lagundi 300mg/5ml syrup	bot.	140	PhP 70.00	PhP 9,800.00	35	PhP 2,450.00	35	PhP 2,450.00	35	PhP 2,450.00	35	PhP 2,450.00				
101	Lagundi 300mg tablet	bxs.	10	PhP 252.00	PhP 2,520.00	2	PhP 504.00	3	PhP 756.00	2	PhP 504.00	3	PhP 756.00				
102	Retinol (Vit. A) 200,000IU soft gel capsule	bxs.	3040	PhP 1.75	PhP 5,320.00	760	PhP 1,330.00	760	PhP 1,330.00	760	PhP 1,330.00	760	PhP 1,330.00				
103	Retinol (Vit. A) 100,000IU soft gel capsule	bxs.	554	PhP 2.50	PhP 1,385.00	140	PhP 350.00	138	PhP 345.00	138	PhP 345.00	138	PhP 345.00				
104	Fusidate Sodium/Fusidic Acid Cream 25%, 15g tube	pcs.	10	PhP 100.00	PhP 1,000.00	3	PhP 300.00	3	PhP 300.00	3	PhP 300.00	1	PhP 100.00				
105	Sulfur Ointment 5% 15g tube	pcs.	10	PhP 95.00	PhP 950.00	3	PhP 285.00	3	PhP 285.00	3	PhP 285.00	1	PhP 95.00				
					PhP 737,978.50			PhP 195,105.25			PhP 195,811.50			PhP 173,700.25			PhP 173,361.50

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.			Planned Amount			Page 12 of 15 pages								
Health Department			Regular	Contingency	Total	Date Submitted:								
ITEM NO.	PARTICULARS	UNIT	COST			ALLOTMENT BY QUARTER								
			Proposed	Unit	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	
EMERGING & RE-EMERGING Essential Drugs														
106	Paracetamol 500mg tablet	bxs.	12	PhP 64.50	PhP 774.00	3	PhP 193.50	3	PhP 193.50	3	PhP 193.50	3	PhP 193.50	
107	Paracetamol 250mg /5ml	bxs.	144	PhP 24.50	PhP 3,528.00	36	PhP 882.00	36	PhP 882.00	36	PhP 882.00	36	PhP 882.00	
108	Multivitamins capsule (100's)	bxs.	400	PhP 100.00	PhP 40,000.00	100	PhP 10,000.00	100	PhP 10,000.00	100	PhP 10,000.00	100	PhP 10,000.00	
109	Lagundi 300mg/5ml syrup	bot.	144	PhP 71.00	PhP 10,224.00	36	PhP 2,556.00	36	PhP 2,556.00	36	PhP 2,556.00	36	PhP 2,556.00	

110	Lagundi 300mg tablet	bxs.	10	PhP 252.00	PhP 2,520.00	3	PhP 756.00	2	PhP 504.00	3	PhP 756.00	2	PhP 504.00
111	Oral Rehydration Salts	bxs.	10	PhP 524.00	PhP 5,240.00	3	PhP 1,572.00	2	PhP 1,048.00	3	PhP 1,572.00	2	PhP 1,048.00
112	Epinephrine 1mg/ml,1ml ampule	pcs.	40	PhP 42.00	PhP 1,680.00	10	PhP 420.00	10	PhP 420.00	10	PhP 420.00	10	PhP 420.00
113	Ascorbic Acid 100mg/5ml,60ml syrup	bot.	2000	PhP 15.00	PhP 30,000.00	500	PhP 7,500.00	500	PhP 7,500.00	500	PhP 7,500.00	500	PhP 7,500.00
114	Ascorbic Acid 500mg tablet, (100's)	bxs.	600	PhP 50.00	PhP 30,000.00	150	PhP 7,500.00	150	PhP 7,500.00	150	PhP 7,500.00	150	PhP 7,500.00
b. Analgesics/Antipyretics													
115	Paracetamol 100mg/ml, 15ml drops	bot.	400	PhP 12.50	PhP 5,000.00	100	PhP 1,250.00	100	PhP 1,250.00	100	PhP 1,250.00	100	PhP 1,250.00
116	Paracetamol 125mg suppository	pcs.	20	PhP 20.00	PhP 400.00	10	PhP 200.00			10	PhP 200.00		
117	Paracetamol 250mg suppository	pcs.	20	PhP 22.50	PhP 450.00	10	PhP 225.00			10	PhP 225.00		
118	Paracetamol 250mg/5ml, 60ml susp.	bot.	1000	PhP 15.00	PhP 15,000.00	250	PhP 3,750.00	250	PhP 3,750.00	250	PhP 3,750.00	250	PhP 3,750.00
119	Paracetamol 500mg tablet, (100's)	bxs.	400	PhP 50.00	PhP 20,000.00	100	PhP 5,000.00	100	PhP 5,000.00	100	PhP 5,000.00	100	PhP 5,000.00
120	Tramadol 500mg capsule, (100's)	bxs.	9	PhP 200.00	PhP 1,800.00	3	PhP 600.00	2	PhP 400.00	2	PhP 400.00	2	PhP 400.00
c. Anti-inflammatory													
121	Celecoxib 200mg tablet, (100's)	bxs	200	PhP 200.00	PhP 40,000.00	50	PhP 10,000.00	50	PhP 10,000.00	50	PhP 10,000.00	50	PhP 10,000.00
122	Ibuprofen 100mg/5ml, 60ml suspension	bot.	210	PhP 35.00	PhP 7,350.00	52	PhP 1,820.00	52	PhP 1,820.00	54	PhP 1,890.00	52	PhP 1,820.00
123	Ibuprofen 400mg Tablet, (100's)	bxs	20	PhP 96.50	PhP 1,930.00	5	PhP 482.50	5	PhP 482.50	5	PhP 482.50	5	PhP 482.50
124	Mefenamic Acid 250mg capsule, (100's)	bxs	50	PhP 55.00	PhP 2,750.00	50	PhP 2,750.00						
125	Mefenamic Acid 500mg capsule, (100's)	bxs	800	PhP 60.00	PhP 48,000.00	200	PhP 12,000.00	200	PhP 12,000.00	200	PhP 12,000.00	200	PhP 12,000.00
					PhP 266,646.00		PhP 69,457.00		PhP 65,306.00		PhP 66,577.00		PhP 65,306.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.						Planned Amount			Page 13 of 15 pages						
Health Department						Regular	Contingency	Total		Date Submitted:					
ITEM NO.	PARTICULARS	UNIT	COST			ALLOTMENT BY QUARTER									
			Proposed	Unit	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter			
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
X. RESPIRATORY SYSTEM															
a. Bronchodilator															
126	Salbutamol 100mcg/dose, 200 doses metered dose inhaler	pcs.	120	PhP 110.00	PhP 13,200.00	30	PhP 3,300.00	30	PhP 3,300.00	30	PhP 3,300.00	30	PhP 3,300.00		
127	Salbutamol Nebules (30's)	bxs	25	PhP 330.00	PhP 8,250.00	7	PhP 2,310.00	6	PhP 1,980.00	6	PhP 1,980.00	6	PhP 1,980.00		
128	Salbutamol 2mg/5ml, 60ml syrup	bot.	200	PhP 15.00	PhP 3,000.00	50	PhP 750.00	50	PhP 750.00	50	PhP 750.00	50	PhP 750.00		
129	Salbutamol 4mg tablet, (100's)	bxs	52	PhP 45.00	PhP 2,340.00	20	PhP 900.00	11	PhP 495.00	11	PhP 495.00	10	PhP 450.00		
130	Salbutamol+Ipratropium Bromide 250 mcg/2ml, 2ml nebule, (35's)	bxs.	14	PhP 450.00	PhP 6,300.00	4	PhP 1,800.00	4	PhP 1,800.00	3	PhP 1,350.00	3	PhP 1,350.00		
b. Expectorant															
131	Lagundi 300mg/5ml, 60ml syrup	bot.	1100	PhP 55.00	PhP 60,500.00	300	PhP 16,500.00	300	PhP 16,500.00	250	PhP 13,750.00	250	PhP 13,750.00		
132	Lagundi 300mg tablet, (100's)	bxs	500	PhP 140.00	PhP 70,000.00	150	PhP 21,000.00	150	PhP 21,000.00	100	PhP 14,000.00	100	PhP 14,000.00		
XII. VITAMINS & MINERALS															
133	Ascorbic Acid 100mg/ml, 15ml drops	bot.	350	PhP 12.50	PhP 4,375.00	88	PhP 1,100.00	88	PhP 1,100.00	87	PhP 1,087.50	87	PhP 1,087.50		
134	Ascorbic Acid 100mg/5ml, 60ml syrup	bot	500	PhP 15.00	PhP 7,500.00	150	PhP 2,250.00	150	PhP 2,250.00	100	PhP 1,500.00	100	PhP 1,500.00		
135	Ascorbic Acid 500mg Tablet, (100's)	bxs	500	PhP 50.00	PhP 25,000.00	125	PhP 6,250.00	125	PhP 6,250.00	125	PhP 6,250.00	125	PhP 6,250.00		
136	Multiviatamins drops, 15ml drops	bot.	160	PhP 13.00	PhP 2,080.00	40	PhP 520.00	40	PhP 520.00	40	PhP 520.00	40	PhP 520.00		
137	Multivitamins, 60ml syrup	bot.	800	PhP 16.00	PhP 12,800.00	200	PhP 3,200.00	200	PhP 3,200.00	200	PhP 3,200.00	200	PhP 3,200.00		
138	Multivitamins capsule (100's)	bxs	450	PhP 100.00	PhP 45,000.00	112	PhP 11,200.00	112	PhP 11,200.00	114	PhP 11,400.00	112	PhP 11,200.00		
139	Vitamin B1 B6 B12 tablet 100mg/5mg/50mcg, (100's)	bxs	1000	PhP 91.00	PhP 91,000.00	250	PhP 22,750.00	250	PhP 22,750.00	250	PhP 22,750.00	250	PhP 22,750.00		
140	Zinc Sulfate, 15ml drops	bot.	140	PhP 24.00	PhP 3,360.00	35	PhP 840.00	35	PhP 840.00	35	PhP 840.00	35	PhP 840.00		
141	Zinc Sulfate, 60ml syrup	bot.	280	PhP 40.00	PhP 11,200.00	70	PhP 2,800.00	70	PhP 2,800.00	70	PhP 2,800.00	70	PhP 2,800.00		

	XII. MISCELLANEOUS													
142	Oral rehydration salts (ORS), 250ml, (25's)	bx	35	PhP 84.50	PhP 2,957.50	10	PhP 845.00	10	PhP 845.00	10	PhP 845.00	5	PhP 422.50	
143	Sodium Chloride 0.65% Nasal Spray, 30ml bottle	pcs.	35	PhP 120.00	PhP 4,200.00	10	PhP 1,200.00	10	PhP 1,200.00	10	PhP 1,200.00	5	PhP 600.00	
					PhP 373,062.50		PhP 99,515.00		PhP 98,780.00		PhP 88,017.50		PhP 86,750.00	

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.					Planned Amount			Page 12 of 13 pages					
Health Department					Regular	Contingency	Total	Date Submitted:					
ITEM NO.	PARTICULARS	UNIT	COST			ALLOTMENT BY QUARTER							
			Proposed	Unit	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
	XIII. IMMUNOLOGICALS												
144	Anti-tetanus Serum (ATS) 3,000 IU ampule	pcs.	152	PhP 110.00	PhP 16,720.00	40	PhP 4,400.00	40	PhP 4,400.00	41	PhP 4,510.00	31	PhP 3,410.00
145	Tetanus Toxoid 40 IU/0.5ml ampule	pcs	150	PhP 80.00	PhP 12,000.00	50	PhP 4,000.00	50	PhP 4,000.00	25	PhP 2,000.00	25	PhP 2,000.00
	XIV. ANTI-TUBERCULOSIS												
146	Rifampicin 200mg/5ml, 120ml suspension	bot.	152	PhP 140.00	PhP 21,280.00	50	PhP 7,000.00	50	PhP 7,000.00	26	PhP 3,640.00	26	PhP 3,640.00
147	Isoniazid 200mg/5ml, 120ml syrup	bot.	152	PhP 110.00	PhP 16,720.00	50	PhP 5,500.00	50	PhP 5,500.00	26	PhP 2,860.00	26	PhP 2,860.00
148	Pyrazinamide 250mg/5ml, 120ml suspension	bot.	152	PhP 110.00	PhP 16,720.00	50	PhP 5,500.00	50	PhP 5,500.00	26	PhP 2,860.00	26	PhP 2,860.00
149	PPD	vial	15	PhP 500.00	PhP 7,500.00	5	PhP 2,500.00	5	PhP 2,500.00	3	PhP 1,500.00	2	PhP 1,000.00
	Total				PhP 90,940.00		PhP 28,900.00		PhP 28,900.00		PhP 17,370.00		PhP 15,770.00
					PhP 122,846.00		PhP 37,494.00		PhP 37,044.00		PhP 25,254.00		PhP 23,054.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.					Planned Amount			Page 4 of 13 pages					
Health Department					Regular	Contingency	Total	Date Submitted:					
ITEM NO.	PARTICULARS	Unit Cost	Quantity	Description	Total	ALLOTMENT BY QUARTER							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
	(MEDICAL & BIRTHING)												
1	2% Lidocaine	PhP 50.00	20	bottle	PhP 1,000.00	10	PhP 500.00					10	PhP 500.00
2	70% Alcohol	PhP 80.00	250	bottle	PhP 20,000.00	100	PhP 8,000.00	100	PhP 8,000.00			50	PhP 4,000.00
3	Alligator forcep	PhP 500.00	1	piece	PhP 500.00	1	PhP 500.00						
5	Chromic catgut 3/0	PhP 500.00	2	box	PhP 1,000.00	2	PhP 1,000.00						
6	Cord clamp	PhP 1,000.00	1	box	PhP 1,000.00	1	PhP 1,000.00						
7	Cotton 400gms	PhP 200.00	40	piece	PhP 8,000.00	10	PhP 2,000.00	10	PhP 2,000.00	10	PhP 2,000.00	10	PhP 2,000.00
8	Cydex Disinfecting Solution	PhP 1,960.00	4	gallon	PhP 7,840.00	1	PhP 1,960.00	1	PhP 1,960.00	1	PhP 1,960.00	1	PhP 1,960.00
9	D5LRS 1L	PhP 100.00	20	bottle	PhP 2,000.00	5	PhP 500.00	5	PhP 500.00	5	PhP 500.00	5	PhP 500.00
10	Digital BP App (OMRON)	PhP 3,500.00	1	piece	PhP 3,500.00	1	PhP 3,500.00						
11	Disposable syringes 1ml	PhP 400.00	75	box	PhP 30,000.00	20	PhP 8,000.00	20	PhP 8,000.00	20	PhP 8,000.00	15	PhP 6,000.00
12	Disposable syringes 3ml	PhP 400.00	75	box	PhP 30,000.00	20	PhP 8,000.00	20	PhP 8,000.00	20	PhP 8,000.00	15	PhP 6,000.00
13	Disposable syringes 5ml	PhP 400.00	8	box	PhP 3,200.00	2	PhP 800.00	2	PhP 800.00	2	PhP 800.00	2	PhP 800.00
14	Disposable syringes 10ml	PhP 400.00	4	box	PhP 1,600.00	1	PhP 400.00	1	PhP 400.00	1	PhP 400.00	1	PhP 400.00
15	Examination Gloves (medium & large)	PhP 200.00	80	box	PhP 16,000.00	20	PhP 4,000.00	20	PhP 4,000.00	20	PhP 4,000.00	20	PhP 4,000.00
16	Face mask	PhP 200.00	99	box	PhP 19,800.00	50	PhP 10,000.00			49	PhP 9,800.00		

17	Foley Catheter	PhP	50.00	15	piece	PhP	750.00	4	PhP	200.00	4	PhP	200.00	3	PhP	150.00	4	PhP	200.00	
18	Gauze	PhP	1,500.00	8	piece	PhP	12,000.00	4	PhP	6,000.00				4	PhP	6,000.00				
19	Heplock	PhP	40.00	4	box	PhP	160.00											2	PhP	80.00
20	Hydrogen Peroxide	PhP	650.00	4	gallon	PhP	2,600.00	1	PhP	650.00	1	PhP	650.00	1	PhP	650.00	1	PhP	650.00	
21	Iodine Povidone	PhP	1,100.00	4	gallon	PhP	4,400.00	1	PhP	1,100.00	1	PhP	1,100.00	1	PhP	1,100.00	1	PhP	1,100.00	
22	IV Cannula G20 (pink)	PhP	2,160.00	1	box	PhP	2,160.00	1	PhP	2,160.00										
23	IV Cannula G24 (yellow)	PhP	2,270.00	1	box	PhP	2,270.00	1	PhP	2,270.00										
24	IV Cannula G26 (violet)	PhP	2,400.00	1	box	PhP	2,400.00	1	PhP	2,400.00										
25	IV Line Macroset	PhP	40.00	20	piece	PhP	800.00	5	PhP	200.00	5	PhP	200.00	5	PhP	200.00	5	PhP	200.00	
26	IV Line Microset	PhP	40.00	20	piece	PhP	800.00	5	PhP	200.00	5	PhP	200.00	5	PhP	200.00	5	PhP	200.00	
27	KY Jelly 150g	PhP	290.00	20	tube	PhP	5,800.00	5	PhP	1,450.00	5	PhP	1,450.00	5	PhP	1,450.00	5	PhP	1,450.00	
	Sub-Total					PhP	179,580.00		PhP	66,870.00		PhP	37,460.00		PhP	45,210.00		PhP	30,040.00	

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Llanera

Plan control No.					Planned Amount			Page 5 of 13 pages											
Health Department/ LABORATORY					Regular	Contingency	Total	Date Submitted:											
ITEM NO.	PARTICULARS	Unit	Quantity	Total	ALLOTMENT BY QUARTER														
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter								
					QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT							
28	Micropore Tape (1 inch)	PhP	500.00	12	box	PhP	6,000.00	4	PhP	2,000.00	4	PhP	2,000.00	2	PhP	1,000.00	2	PhP	1,000.00
31	Nebulization kit (Adult)	PhP	40.00	20	piece	PhP	800.00	5	PhP	200.00	5	PhP	200.00	5	PhP	200.00	5	PhP	200.00
32	Nebulization kit (Pedia)	PhP	40.00	20	piece	PhP	800.00	5	PhP	200.00	5	PhP	200.00	5	PhP	200.00	5	PhP	200.00
33	Normal Saline Solution small bottle	PhP	60.00	10	bottle	PhP	600.00	5	PhP	300.00				5	PhP	300.00			
35	Oxygen Face mask (Adult)	PhP	50.00	20	piece	PhP	1,000.00	5	PhP	250.00	5	PhP	250.00	5	PhP	250.00	5	PhP	250.00
36	Oxygen Face mask (Neonate)	PhP	50.00	4	piece	PhP	200.00	1	PhP	50.00	1	PhP	50.00	1	PhP	50.00	1	PhP	50.00
37	Oxygen Face mask (Pedia)	PhP	60.00	8	piece	PhP	480.00	2	PhP	120.00	2	PhP	120.00	2	PhP	120.00	2	PhP	120.00
39	Plain LRS 1L	PhP	100.00	20	bottle	PhP	2,000.00	5	PhP	500.00	5	PhP	500.00	5	PhP	500.00	5	PhP	500.00
40	Plain NSS 1L irrigating Sol.	PhP	100.00	60	bottle	PhP	6,000.00	15	PhP	1,500.00	15	PhP	1,500.00	15	PhP	1,500.00	15	PhP	1,500.00
41	Plain NSS 1L IV infusion	PhP	100.00	40	bottle	PhP	4,000.00	10	PhP	1,000.00	10	PhP	1,000.00	10	PhP	1,000.00	10	PhP	1,000.00
42	PPE jumpsuit (white)	PhP	500.00	20	piece	PhP	10,000.00	10	PhP	5,000.00				10	PhP	5,000.00			
43	PPE gown (blue)	PhP	50.00	400	piece	PhP	20,000.00	400	PhP	20,000.00									
44	PPE surgical cup	PhP	200.00	50	piece	PhP	10,000.00	50	PhP	10,000.00									
45	PPE shoe cover	PhP	100.00	50	piece	PhP	5,000.00	50	PhP	5,000.00									
48	Silk sutures 3/0	PhP	600.00	16	box	PhP	9,600.00	4	PhP	2,400.00	4	PhP	2,400.00	4	PhP	2,400.00	4	PhP	2,400.00
49	Silk sutures 4/0	PhP	600.00	16	box	PhP	9,600.00	4	PhP	2,400.00	4	PhP	2,400.00	4	PhP	2,400.00	4	PhP	2,400.00
50	Spirit of Ammonia	PhP	20.00	24	bottle	PhP	480.00	6	PhP	120.00	6	PhP	120.00	6	PhP	120.00	6	PhP	120.00
51	Sterile Strips 3M size 1/2"x4"	PhP	300.00	4	piece	PhP	1,200.00	1	PhP	300.00	1	PhP	300.00	1	PhP	300.00	1	PhP	300.00
52	Sterile water 50ml	PhP	60.00	10	bottle	PhP	600.00	5	PhP	300.00				5	PhP	300.00			
53	Suction Catheter	PhP	60.00	20	piece	PhP	1,200.00	5	PhP	300.00	5	PhP	300.00	5	PhP	300.00	5	PhP	300.00
54	Surgical Blades	PhP	1,000.00	4	box	PhP	4,000.00	1	PhP	1,000.00	1	PhP	1,000.00	1	PhP	1,000.00	1	PhP	1,000.00
	Sub-Total					PhP	93,560.00		PhP	52,940.00		PhP	12,340.00		PhP	16,940.00		PhP	11,340.00

2023 ANNUAL PROCUREMENT PLAN

Plan control No.					Planned Amount			Page 6 of 13 pages					
Health Department/ LABORATORY					Regular	Contingency	Total	Date Submitted:					
ITEM NO.	PARTICULARS	Unit	Quantity	Total	ALLOTMENT BY QUARTER								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	
55	Surgical gloves (size 7 and 8)	PhP 935.00	10 box	PhP 9,350.00	5	PhP 4,675.00			5	PhP 4,675.00			
56	Surgical scissor	PhP 415.00	10 piece	PhP 4,150.00	5	PhP 2,075.00			5	PhP 2,075.00			
57	Thermal Scanner	PhP 400.00	8 piece	PhP 3,200.00	2	PhP 800.00	2	PhP 800.00	2	PhP 800.00	2	PhP 800.00	
58	Tongue depressor	PhP 100.00	4 box	PhP 400.00	1	PhP 100.00	1	PhP 100.00	1	PhP 100.00	1	PhP 100.00	
59	Urine Bag	PhP 60.00	8 piece	PhP 480.00	3	PhP 180.00			5	PhP 300.00			
60	Weighing Scale Dial Type	PhP 1,000.00	1 piece	PhP 1,000.00	1	PhP 1,000.00							
	Needle Holder (size 7 and 8)	PhP 500.00	3 piece	PhP 1,500.00	1	PhP 500.00			2	PhP 1,000.00			
61	Acetic acid 500ml	PhP 350.00	4 bottle	PhP 1,400.00	1	PhP 350.00	1	PhP 350.00	1	PhP 350.00	1	PhP 350.00	
62	Applicator sticks	PhP 300.00	4 pack	PhP 1,200.00	1	PhP 300.00	1	PhP 300.00	1	PhP 300.00	1	PhP 300.00	
63	Blood typing sera (A,B, Rh)	PhP 650.00	4 set	PhP 2,600.00	1	PhP 650.00	1	PhP 650.00	1	PhP 650.00	1	PhP 650.00	
64	Clay sealer	PhP 300.00	12 piece	PhP 3,600.00	3	PhP 900.00	3	PhP 900.00	3	PhP 900.00	3	PhP 900.00	
65	Cotton Pledget	PhP 160.00	12 pack	PhP 1,920.00	3	PhP 480.00	3	PhP 480.00	3	PhP 480.00	3	PhP 480.00	
66	Cydex	PhP 1,960.00	4 gallon	PhP 7,840.00	1	PhP 1,960.00	1	PhP 1,960.00	1	PhP 1,960.00	1	PhP 1,960.00	
67	Denatured alcohol	PhP 200.00	8 bottle	PhP 1,600.00	2	PhP 400.00	2	PhP 400.00	2	PhP 400.00	2	PhP 400.00	
68	Easy touch blood cholesterol strips	PhP 1,500.00	8 10pcs/box	PhP 12,000.00	5	PhP 7,500.00			3	PhP 4,500.00			
69	Easy touch blood uric acid strips	PhP 1,420.00	8 25pcs/box	PhP 11,360.00	5	PhP 7,100.00			3	PhP 4,260.00			
70	Freestyle optium blood glucose strips	PhP 1,750.00	30 50pcs/box	PhP 52,500.00	10	PhP 17,500.00	10	PhP 17,500.00	5	PhP 8,750.00	5	PhP 8,750.00	
71	Glass Slides	PhP 80.00	59 72pcs/box	PhP 4,720.00	20	PhP 1,600.00	20	PhP 1,600.00	10	PhP 800.00	9	PhP 720.00	
72	Hemacolor (MERCK)	PhP 7,400.00	2 set	PhP 14,800.00	1	PhP 7,400.00			1	PhP 7,400.00			
73	Immersion Oil basic 30ml	PhP 1,900.00	4 piece	PhP 7,600.00	1	PhP 1,900.00	1	PhP 1,900.00	1	PhP 1,900.00	1	PhP 1,900.00	
74	Lancets	PhP 400.00	8 piece	PhP 3,200.00	2	PhP 800.00	2	PhP 800.00	2	PhP 800.00	2	PhP 800.00	
75	Microhematocrit tube	PhP 160.00	40 piece	PhP 6,400.00	10	PhP 1,600.00	10	PhP 1,600.00	10	PhP 1,600.00	10	PhP 1,600.00	
76	Powder free examination gloves(small)	PhP 180.00	20 box	PhP 3,600.00	5	PhP 900.00	5	PhP 900.00	5	PhP 900.00	5	PhP 900.00	
77	Rapid Dengue Kit	PhP 400.00	50 kit	PhP 20,000.00	50	PhP 20,000.00							
78	Rapid Antigen Kit	PhP 490.00	4 bottle	PhP 1,960.00	1	PhP 490.00	1	PhP 490.00	1	PhP 490.00	1	PhP 490.00	
80	Specimen bottle 60ml	PhP 5.00	400 piece	PhP 2,000.00	100	PhP 500.00	100	PhP 500.00	100	PhP 500.00	100	PhP 500.00	
	Sub-Total			PhP 180,380.00		PhP 81,660.00		PhP 31,230.00		PhP 45,890.00		PhP 21,600.00	

2022 ANNUAL PROCUREMENT PLAN

Plan control No.					Planned Amount			Page 7 of 13 pages					
Health Department/ LABORATORY					Regular	Contingency	Total	Date Submitted:					
ITEM NO.	PARTICULARS	Unit	Quantity	Total	ALLOTMENT BY QUARTER								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	
81	Test tube brush	PhP 15.00	4 piece	PhP 60.00	1	PhP 15.00	1	PhP 15.00	1	PhP 15.00	1	PhP 15.00	
82	Urine strips(4 parameters)100 s/bot	PhP 420.00	16 box	PhP 6,720.00	4	PhP 1,680.00	4	PhP 1,680.00	4	PhP 1,680.00	4	PhP 1,680.00	
82	WBC Diluting Fluid 500ml	PhP 500.00	4 bottle	PhP 2,000.00	1	PhP 500.00	1	PhP 500.00	1	PhP 500.00	1	PhP 500.00	
	(SANITATION)												
88	Ammonium Based Disinfectant	PhP 1,900.00	3 gal.	PhP 5,700.00	2	PhP 3,800.00					1	PhP 1,900.00	

89	Dengue Sol.Sprayer	PhP	1,200.00	10	gal.	PhP	12,000.00	10	PhP	12,000.00								
90	toilet bowl	PhP	5,000.00	4	piece	PhP	20,000.00	1	PhP	5,000.00		1	PhP	5,000.00	2	PhP	10,000.00	
	Sub-Total					PhP	46,480.00		PhP	22,995.00		PhP	2,195.00		PhP	7,195.00	PhP	14,095.00
	GRAND TOTAL (Medical, Lab, Dental Supplies)					PhP	500,000.00		PhP	224,465.00		PhP	83,225.00		PhP	115,235.00	PhP	77,075.00

Prepared by:

DR. MYLENE N. VILLAROSA
Municipal Health Officer

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 2 pages					
MCEDO Department /Office/ Unit						Regular		Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Contingency	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
OFFICE SUPPLIES														
1	Bond paper (long)	230.00	50	reams	11,500.00	12	2,760.00	14	3,220.00	12	2,760.00	12	2,760.00	
2	Bond paper (short)	210.00	40	reams	8,400.00	10	2,100.00	10	2,100.00	10	2,100.00	10	2,100.00	
3	Folder (long)	8.00	130	pcs	1,040.00	60	480.00	25	200.00	25	200.00	20	160.00	
4	Folder (short)	6.00	100	pcs	600.00	40	240.00	20	120.00	20	120.00	20	120.00	
5	Signpen	30.00	24	pcs	720.00	6	180.00	6	180.00	6	180.00	6	180.00	
6	Fasteners	90.00	5	boxes	450.00	2	180.00	1	90.00	1	90.00	1	90.00	
7	Liquid Paper	30.00	11	pcs	330.00	3	90.00	2	60.00	3	90.00	3	90.00	
8	Pencil	80.00	5	boxes	400.00	2	160.00	1	80.00	1	80.00	1	80.00	
9	Typewriter ribbon	25.00	4	pcs	100.00	1	25.00	1	25.00	1	25.00	1	25.00	
10	Glue	60.00	4	pc	240.00	1	60.00	1	60.00	1	60.00	1	60.00	
11	Maxx staple wire #3	60.00	4	box	240.00	1	60.00	1	60.00	1	60.00	1	60.00	
12	Paper clip	30.00	4	box	120.00	2	60.00			2	60.00			
13	Pentel pen ink	120.00	2	bot.	240.00	1	120.00			1	120.00			
14	White board marker ink	120.00	2	bot.	240.00	1	120.00			1	120.00			
15	Pilot ballpen (black)	210.00	2	box	420.00	1	210.00			1	210.00			
16	Scissors	90.00	3	pcs	270.00	2	180.00	1	90.00					
17	Whiteboard marker	60.00	32	pcs	1,920.00	8	480.00	8	480.00	8	480.00	8	480.00	
18	Pentel pen	60.00	6	pcs	360.00	2	120.00	1	60.00	2	120.00	1	60.00	
19	Printer ink (black)	1,100.00	4	bot.	4,400.00	1	1,100.00	1	1,100.00	1	1,100.00	1	1,100.00	
20	Printer ink (magenta)	1,100.00	2	bot.	2,200.00	1	1,100.00			1	1,100.00			
21	Printer ink (cyan)	1,100.00	2	bot.	2,200.00	1	1,100.00			1	1,100.00			
22	Printer ink (yellow)	1,100.00	2	bot.	2,200.00	1	1,100.00			1	1,100.00			
23	Calculator	705.00	2	pcs	1,410.00	2	1,410.00							
	Sub- total				40,000.00		13,435.00		7,925.00		11,275.00		7,365.00	

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount				Page 2 of 2 pages			
MCEDO Department /Office/ Unit						Regular	Contingency	Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Contingency	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
	OTHER SUPPLIES					Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
24	Coffee	1,500.00	12	mos	18,000.00	3	4,500.00	3	4,500.00	3	4,500.00	3	4,500.00
25	Air Freshner	300.00	12	pcs	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
26	Disinfectant	300.00	12	pcs	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
27	Facemask	150.00	40	boxes	6,000.00	20	3,000.00			20	3,000.00		
28	Alcohol	650.00	15	gal	9,750.00	5	3,250.00	4	2,600.00	3	1,950.00	3	1,950.00
29	Liquid Hand Soap	85.00	20	pcs	1,700.00	5	425.00	5	425.00	5	425.00	5	425.00
30	Tissue	250.00	15	pack	3,750.00	4	1,000.00	4	1,000.00	4	1,000.00	3	750.00
31	Kitchen wares/Utensils	5,000.00	1	sets	5,000.00	1	5,000.00						
32	Toilet Cleaner	300.00	12	pcs	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
33	Printer	15,000.00	1	unit	15,000.00			1	15,000.00				
34	Cabinet	15,000.00	1	unit	15,000.00	1	15,000.00						
35	Chairs	500.00	10	pcs	5,000.00			10	5,000.00				
36	Tables	5,000.00	2	unit	10,000.00	2	10,000.00						
	Sub- total				100,000.00		19,875.00		11,225.00		13,575.00		10,325.00
	TOTAL				140,000.00		33,310.00		19,150.00		24,850.00		17,690.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

JOEY V. ESTEBAN
MCEDO

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount				Page 1 of 2 pages			
PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) Department /Office/ Unit						Regular		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
1	Bond Paper A4	250.00	80	reams	20,000.00	20	5,000.00	20	5,000.00	20	5,000.00	20	5,000.00
2	Folder A4	9.00	150	pcs.	1,350.00	50	450.00	50	450.00	50	450.00		
3	Paper Envelope A4	8.00	150	pcs.	1,200.00	50	400.00	50	400.00	50	400.00		
4	Sign Pen	100.00	11	pcs	1,100.00	6	600.00			5	500.00		

5	Ball pen	12.00	25	pcs.	300.00	13	156.00			12	144.00		
6	Pencil	10.00	24	pcs.	240.00	12	120.00			12	120.00		
7	Pencil Sharpener	50.00	2	pcs.	100.00	2	100.00						
8	Correction Tape	125.00	10	pcs.	1,250.00	5	625.00			5	625.00		
9	Stapler	360.00	2	pcs.	720.00	2	720.00						
10	Staple Wire	80.00	6	box	480.00	3	240.00			3	240.00		
13	Printer Ink (Black)	300.00	20	bottles	6,000.00	5	1,500.00	5	1,500.00	5	1,500.00	5	1,500.00
14	Printer Ink (Yellow)	300.00	12	bottles	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
15	Printer Ink (Cyan)	300.00	12	bottles	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
16	Printer Ink (Magenta)	300.00	12	bottles	3,600.00	3	900.00	3	900.00	3	900.00	3	900.00
17	Paper Clip	65.00	4	boxes	260.00	2	130.00			2	130.00		
18	Push Pin	60.00	4	boxes	240.00	2	120.00			2	120.00		
19	Paper Fastener	100.00	3	boxes	300.00	2	200.00			1	100.00		
20	Ruler	100.00	2	pcs.	200.00	2	200.00						
21	Scissor	275.00	2	pcs.	550.00	2	550.00						
24	Paper Cutter	250.00	2	pcs	500.00	2	500.00						
25	Highlighter	85.00	12	rolls	1,020.00	6	510.00			6	510.00		
26	Scotch Tape	85.00	10	rolls	850.00	5	425.00			5	425.00		
27	PVC Sheet	1,750.00	4	packs	7,000.00	1	1,750.00	1	1,750.00	1	1,750.00	1	1,750.00
28	Glue	60.00	4	pcs	240.00	2	120.00			2	120.00		
29	Stamp Pad Ink	75.00	4	pc	300.00	1	75.00	1	75.00	1	75.00	1	75.00
	Sub-Total				55,000.00		17,191.00		11,875.00		14,909.00		11,025.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount				Page 2 of 2 pages				
PUBLIC EMPLOYMENT SERVICE OFFICE (PESO)						Regular		Total	Date Submitted:					
Department /Office/ Unit														
Item No.	Description	Unit Cost	Quantity	Contingency	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
	OTHER SUPPLIES													
30	Alcohol/Hand Sanitizer	650.00	4	gal	2,600.00	1	650.00	1	650.00	1	650.00	1	650.00	
31	Toilet Bowl Cleaner	250.00	4	pcs	1,000.00	1	250.00	1	250.00	1	250.00	1	250.00	
32	Toilet Paper	180.00	10	packs	1,800.00	3	540.00	2	360.00	3	540.00	2	360.00	
33	Air Freshner	250.00	4	pcs	1,000.00	1	250.00	1	250.00	1	250.00	1	250.00	
34	Liquid Hand Soap	100.00	8	pcs	800.00	2	200.00	2	200.00	2	200.00	2	200.00	
35	Facemasks	25.00	20	boxes	500.00	10	250.00			10	250.00			
36	Storage Box	500.00	3	pcs	1,500.00	3	1,500.00							
37	Coffee	1,500.00	4	mos	6,000.00	1	1,500.00	1	1,500.00	1	1,500.00	1	1,500.00	
38	Window Curtain/Sunshade	15,000.00	1		15,000.00	1	15,000.00							
39	Dust Pan	300.00	1	pc	300.00	1	300.00							
40	Computer Chair	4,500.00	1	pc	4,500.00	1	4,500.00							
41	External Hard Disk	5,000.00	1	pc	5,000.00	1	5,000.00							
	Sub-Total				40,000.00		29,940.00		3,210.00	-	3,640.00	-	3,210.00	

	IT & OFFICE EQUIPMENT				-								
42	Laptop Computer with Printer	70,000.00	1	set	70,000.00	1	70,000.00						
43	Split Type Aircon	65,000.00	1	unit	65,000.00	1	65,000.00						
	Sub-Total				135,000.00		135,000.00		-				
	TOTAL				230,000.00	-	182,131.00	-	15,085.00	-	18,549.00	-	14,235.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

GIOVANNIE B. TOMAS
PESO Manager

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Page 1 of 2 pages							
MDRRMO Department /Office/ Unit				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
OFFICE SUPPLIES													
1	Bond paper (long)	240.00	40	reams	9,600.00	10	2,400.00	10	2,400.00	10	2,400.00	10	2,400.00
2	Bond paper (short)	200.00	40	reams	8,000.00	10	2,000.00	10	2,000.00	10	2,000.00	10	2,000.00
3	Bond paper (A4)	200.00	40	reams	8,000.00	10	2,000.00	10	2,000.00	10	2,000.00	10	2,000.00
4	Folder (long)	7.00	100	pcs	700.00	40	280.00	20	140.00	20	140.00	20	140.00
5	Folder (short)	6.00	100	pcs	600.00	40	240.00	20	120.00	20	120.00	20	120.00
6	Sign Pen	20.00	24	pcs	480.00	12	240.00	4	80.00	4	80.00	4	80.00
7	Correction tape	25.00	10	pcs	250.00	4	100.00	2	50.00	2	50.00	2	50.00
8	Mongol Pencil	50.00	4	box	200.00	1	50.00	1	50.00	1	50.00	1	50.00
9	Elmer's glue	480.00	4	box	1,920.00	1	480.00	1	480.00	1	480.00	1	480.00
10	Maxx staple wire #3	50.00	5	box	250.00	2	100.00	1	50.00	1	50.00	1	50.00
11	Pilot refilling ink (permanent)	90.00	5	bottle	450.00	2	180.00	1	90.00	1	90.00	1	90.00
12	Pilot refilling ink (white board)	90.00	4	bottle	360.00	1	90.00	1	90.00	1	90.00	1	90.00
13	Tape	300.00	5	pcs	1,500.00	2	600.00	1	300.00	1	300.00	1	300.00
14	Fastener	50.00	8	boxes	400.00	2	100.00	2	100.00	2	100.00	2	100.00
15	Paper Clip	30.00	2	boxes	60.00	1	30.00			1	30.00		
16	Eraser	15.00	10	pcs	150.00	4	60.00	4	60.00	1	15.00	1	15.00
17	Brown Envelope Long	6.00	80	pcs	480.00	20	120.00	20	120.00	20	120.00	20	120.00
18	Calculator	800.00	2	pcs	1,600.00	2	1,600.00						-
19	Scissors (Heavy Duty)	400.00	2	pc	800.00	2	800.00						
20	Epson Printer Ink (CMYB)	350.00	16	bottle	5,600.00	4	1,400.00	4	1,400.00	4	1,400.00	4	1,400.00
	External USB	5,000.00	1	pc	5,000.00	1	5,000.00						
21	Paper Cutter	3,000.00	1	pcs	3,000.00	1	3,000.00						
	Desk File Organizer	150.00	4	pcs	600.00	4	600.00						
	Sub-Total				50,000.00		21,470.00		9,530.00		9,515.00		9,485.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 2 of 2 pages				
MDRRMO Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
	OTHER SUPPLIES					Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
22	Air Freshner	300.00	8	pcs	2,400.00	2	600.00	2	600.00	2	600.00	2	600.00
23	Toilet Cleaner	300.00	4	pcs	1,200.00	1	300.00	1	300.00	1	300.00	1	300.00
24	Dishwashing Liquid	100.00	16	pcs	1,600.00	4	400.00	4	400.00	4	400.00	4	400.00
25	Coffee	1,500.00	4	mos	6,000.00	1	1,500.00	1	1,500.00	1	1,500.00	1	1,500.00
26	Electric Kettle	700.00	3	pcs	2,100.00			3	2,100.00		-		
27	White Board (Big)	6,000.00	1	pcs	6,000.00	1	6,000.00						
28	Steel Drawer	10,000.00	1	pcs	10,000.00			1	10,000.00				
29	Router,UTP-Cble UTP Connection	11,700.00	1	set	11,700.00	1	11,700.00						
	Sub-Total				41,000.00		20,500.00		14,900.00		2,800.00		2,800.00
	OFFICE EQUIPMENT												
30	Projector & Printer	96,000.00	1	unit	96,000.00	1	96,000.00						
	Sub-Total				96,000.00		96,000.00						
	Total				187,000.00		137,970.00		24,430.00		12,315.00		12,285.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by :

WALTER C. SOLIS
LDRRM Officer II

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 4 pages				
ENGINEERING OFFICE Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
1	Bond Paper long	230.00	100	reams	23,000.00	25	5,750.00	25	5,750.00	25	5,750.00	25	5,750.00
2	Bond Paper short	210.00	50	reams	10,500.00	13	2,730.00	13	2,730.00	12	2,520.00	12	2,520.00
3	Long folder	15.00	103	pcs	1,545.00	103	1,545.00						
4	Short folder	10.00	31	pcs	310.00	31	310.00						
5	Staple wire #35	45.00	10	box	450.00	4	180.00	2	90.00	2	90.00	2	90.00
6	Stapler	400.00	3	pcs	1,200.00	3	1,200.00						
7	Ballpen	200.00	2	boxes	400.00			1	200.00	1	200.00		

8	Correction tape (Liquid paper)	70.00	20	pcs	1,400.00	5	350.00	5	350.00	5	350.00	5	350.00
10	Pencil	95.00	3	box	285.00	2	190.00			1	95.00		
11	Signpen	80.00	10	pcs.	800.00	3	240.00	3	240.00	4	320.00		
12	Brown Envelope Long	10.00	100	pcs.	1,000.00	50	500.00			50	500.00		
13	Brown Envelope short	7.00	30	pcs.	210.00	30	210.00						
14	Ink Refill	1,700.00	16	sets	27,200.00	4	6,800.00	4	6,800.00	4	6,800.00	4	6,800.00
15	Paper Clip	80.00	10	sets	800.00	4	320.00	2	160.00	2	160.00	2	160.00
16	Scissor	200.00	2	sets	400.00	1	200.00			1	200.00		
17	Carbon Paper Long	400.00	2	boxes	800.00	2	800.00						
18	Bond Paper A3	550.00	5	ream	2,750.00	2	1,100.00	1	550.00	1	550.00	1	550.00
19	Mechanical Pencil .5	150.00	2	pcs	300.00	2	300.00						
20	Pencil lead (0.5)	50.00	6	pcs	300.00	3	150.00			3	150.00		

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No: _____						Planned Amount			Page 2 of 4 pages				
ENGINEERING OFFICE Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:				
									Distribution				
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
21	Cutter Blade (big)	150.00	3	pcs	450.00	2	300.00			1	150.00		
22	Glue Gun	250.00	1	pc	250.00	1	250.00						
23	Stick Glue	10.00	5	pc	50.00	5	50.00						
24	Calculator	800.00	2		1,600.00	1	800.00	1	800.00				
25	Ink Black	400.00	4		1,600.00			2	800.00	2	800.00		
26	Scientific Calculator	1,500.00	1		1,500.00			1	1,500.00				
27	Record Book 300 pages	100.00	10	pcs	1,000.00	10	1,000.00						
28	Eraser Steadler	50.00	6	pcs	300.00	6	300.00						
29	Yellow Paper	50.00	2	pad	100.00	1	50.00			1	50.00		
30	Pencil Sharpener	200.00	1	pc	200.00	1	200.00						
31	Filling Tray	500.00	2		1,000.00					2	1,000.00		
32	Glue	50.00	3	tube	150.00	2	100.00	1	50.00				
33	Ribbon Typewriter	100.00	5	pcs	500.00	2	200.00	1	100.00	1	100.00	1	100.00
34	Footrule	50.00	3		150.00					3	150.00		
35	Photo Paper	300.00	2		600.00			1	300.00	1	300.00		
36	Marker	80.00	5		400.00			5	400.00				
37	Whiteboard	1,000.00	1		1,000.00			1	1,000.00				
38	Circular Rule	200.00	2		400.00			2	400.00				
39	Binder Clips	100.00	15		1,500.00	5	500.00	5	500.00	5	500.00		
40	Steadlear (0.5)	500.00	4		2,000.00			2	1,000.00	2	1,000.00		

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount			Page 3 of 4 pages					
ENGINEERING OFFICE Department /Office/ Unit					Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
41	Steadlear Ink	300.00	2	pcs	600.00			2	600.00				
42	Fastener	60.00	10	boxes	600.00	5	300.00			5	300.00		
43	USB 16g	800.00	3	pcs	2,400.00	3	2,400.00						
44	External Hard Drive	4,000.00	2	pcs	8,000.00			1	4,000.00	1	4,000.00		-
	Sub-Total				100,000.00		29,325.00		28,320.00		26,035.00		16,320.00
	OTHER SUPPLIES												
45	Filing Cabinet	10,000.00	1	unit	10,000.00			1	10,000.00				
46	Card Reader	400.00	2	pcs	800.00			2	800.00				
47	Mouse	500.00	3	pcs	1,500.00			3	1,500.00				
48	UPS	4,000.00	1	pcs	4,000.00			1	4,000.00				
49	Keyboard	500.00	3	pcs	1,500.00			3	1,500.00				
50	Mouse Pad	300.00	2	pcs	600.00			2	600.00				
51	Video Card	2,500.00	3	pcs	7,500.00			3	7,500.00				
52	Web Cam	1,500.00	1	pcs	1,500.00					1	1,500.00		
53	Dishwashing Liquid	100.00	12	pcs	1,200.00	3	300.00	3	300.00	3	300.00	3	300.00
54	Dishwashing Sponge	40.00	11	pcs	440.00	3	120.00	3	120.00	3	120.00	2	80.00
55	Deodorizer	50.00	12	pcs	600.00	3	150.00	3	150.00	3	150.00	3	150.00
56	Air Freshner	280.00	12	pcs	3,360.00	3	840.00	3	840.00	3	840.00	3	840.00
57	Humidifier Solution	800.00	8	gal	6,400.00	2	1,600.00	2	1,600.00	2	1,600.00	2	1,600.00
58	Disinfectant	100.00	12	bottle	1,200.00	3	300.00	3	300.00	3	300.00	3	300.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount			Page 4 of 4 pages					
ENGINEERING OFFICE Department /Office/ Unit					Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
59	Facemask	36.00	100	boxes	3,600.00	25	900.00	25	900.00	25	900.00	25	900.00
60	Coffee & Other	1,000.00	4	mos	4,000.00	1	1,000.00	1	1,000.00	1	1,000.00	1	1,000.00
61	Alcohol	150.00	12	bottle	1,800.00	3	450.00	3	450.00	3	450.00	3	450.00
	Sub-Total				50,000.00		5,660.00		31,560.00		7,160.00		5,620.00
	I.T. EQUIPMENT												
62	Deskstop Computer with Printer	50,000.00	1		50,000.00					1	50,000.00		
					50,000.00						50,000.00		
	TOTAL				200,000.00		34,985.00		59,880.00		83,195.00		21,940.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

ENGR. DANILO R. GALINDEZ
Municipal Engineer

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 2 pages					
MSWDO Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
									Distribution					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
1	Bond paper Long	1,200.00	10	boxes	12,000.00	3	3,600.00	2	2,400.00	3	3,600.00	2	2,400.00	
2	Bond Paper Short	1,100.00	15	boxes	16,500.00	5	5,500.00	4	4,400.00	3	3,300.00	3	3,300.00	
3	Correction Tape	40.00	30	pcs	1,200.00	8	320.00	8	320.00	8	320.00	6	240.00	
4	Staple Wire # 35	36.00	30	boxes	1,080.00	8	288.00	8	288.00	7	252.00	7	252.00	
5	Fastener	30.00	20	boxes	600.00	5	150.00	5	150.00	5	150.00	5	150.00	
6	Folder short (white)	6.00	50	pcs	300.00	25	150.00			25	150.00			
7	Folder Long	10.00	100	pcs	1,000.00	25	250.00	25	250.00	25	250.00	25	250.00	
8	Expanded Folder Long	25.00	100	pcs	2,500.00	25	625.00	25	625.00	25	625.00	25	625.00	
9	Brown envelope long	10.00	50	pcs	500.00	25	250.00			25	250.00			
10	Brown envelope short	7.00	50	pcs	350.00	25	175.00			25	175.00			
11	Record Book	110.00	12	pcs	1,320.00	6	660.00			6	660.00			
12	Ball pen (black)	100.00	4	box	400.00	1	100.00	1	100.00	1	100.00	1	100.00	
13	Ball pen (blue)	100.00	4	box	400.00	1	100.00	1	100.00	1	100.00	1	100.00	
14	Sign pen (gel pen)	25.00	40	pcs	1,000.00	10	250.00	10	250.00	10	250.00	10	250.00	
15	Board marker	50.00	10	pcs	500.00	3	150.00	3	150.00	2	100.00	2	100.00	
16	Calculator	300.00	3	pcs	900.00	3	900.00							
17	Glue	50.00	4	bot	200.00	2	100.00			2	100.00			
18	Scissor	150.00	3	pair	450.00	3	450.00							
19	Stamp pad Ink (blue)	50.00	4	bots	200.00	2	100.00			2	100.00			
20	Scotch tape	50.00	8	rolls	400.00	2	100.00	2	100.00	2	100.00	2	100.00	
21	Pencil	100.00	3	boxes	300.00	3	300.00							
22	Generic Ink	800.00	8	lit	6,400.00	4	3,200.00			4	3,200.00			
23	Epson Original Ink	500.00	8	bots	4,000.00	4	2,000.00			4	2,000.00			

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 2 of 2 pages					
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MSWDO Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
24	Jumbo clip	100.00	15	boxes	1,500.00	15	1,500.00							
25	Small Clip	75.00	8	boxes	600.00	4	300.00			4	300.00			
26	PVC Sheet I.D.	1,800.00	3	packs	5,400.00	2	3,600.00			1	1,800.00			
	Sub- Total				60,000.00		25,118.00		9,133.00		17,882.00		7,867.00	
	OTHER SUPPLIES													
27	Alcohol	100.00	24	bots	2,400.00	6	600.00	6	600.00	6	600.00	6	600.00	
28	Toilet Tissue	150.00	8	packs	1,200.00	2	300.00	2	300.00	2	300.00	2	300.00	
29	Diswashig liquid	150.00	4	pcs	600.00	1	150.00	1	150.00	1	150.00	1	150.00	
30	Toilet cleaner	150.00	12	bots	1,800.00	3	450.00	3	450.00	3	450.00	3	450.00	
31	Air Freshener	250.00	12	bots	3,000.00	3	750.00	3	750.00	3	750.00	3	750.00	
32	Coffee	1,500.00	4	mos	6,000.00	1	1,500.00	1	1,500.00	1	1,500.00	1	1,500.00	
33	Kitchen wares/Utensils	5,000.00	1		5,000.00			1	5,000.00					
	Sub- Total				20,000.00		3,750.00		8,750.00		3,750.00		3,750.00	
	IT EQUIPMENT													
34	Desktop Computer with Printer	50,000.00	1	unit	50,000.00			1	50,000.00					
	Sub- Total				50,000.00		-		50,000.00					
	TOTAL				130,000.00		28,868.00		67,883.00		21,632.00		11,617.00	

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

AMERJAPHIL LOUIE A. VIDAL
MSWDO

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 2 pages					
LLANERA MANPOWER TRAINING CENTER Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
1	Long Bond Paper	250.00	10	reams	2,500.00	5	1,250.00	2	500.00	2	500.00	1	250.00	
2	Short Bond paper	220.00	10	reams	2,200.00	5	1,100.00	2	440.00	2	440.00	1	220.00	
3	Folder Long	7.00	203	pcs	1,421.00	103	721.00	100	700.00					
4	Folder short	6.00	200	pcs	1,200.00	100	600.00	100	600.00					
5	Ballpen	273.00	2	box	546.00	1	273.00	1	273.00					
6	Signpen	450.00	2	box	900.00	1	450.00	1	450.00					
7	Pentel Pen	90.00	5	pc	450.00	2	180.00	1	90.00	1	90.00	1	90.00	

8	Pencil	90.00	3	box	270.00	1	90.00	1	90.00	1	90.00		
9	Double Sided Tape	60.00	4	roll	240.00	1	60.00	1	60.00	1	60.00	1	60.00
10	Scotch Tape Big	60.00	4	roll	240.00	1	60.00	1	60.00	1	60.00	1	60.00
11	Correction Tape	45.00	10	pcs	450.00	5	225.00	2	90.00	2	90.00	1	45.00
12	Elmer's Glue 130ml	65.00	2	pc	130.00	1	65.00	1	65.00				
13	White Board Marker	75.00	4	pc	300.00	1	75.00	1	75.00	1	75.00	1	75.00
14	Ink -black 100m	375.00	5	bot	1,875.00	3	1,125.00	1	375.00	1	375.00		
15	Ink -red 100ml	375.00	3	bot	1,125.00	1	375.00	1	375.00	1	375.00		
16	Ink -yellow 100ml	375.00	3	bot	1,125.00	1	375.00	1	375.00	1	375.00		
17	Ink -blue 100ml	375.00	3	bot	1,125.00	1	375.00	1	375.00	1	375.00		
18	Fastener	60.00	6	box	360.00	3	180.00			3	180.00		
19	ID Staple	40.00	1	pcs	40.00	1	40.00						
20	Stapler	340.00	2	pc	680.00	1	340.00			1	340.00		
21	Staple wire	75.00	5	box	375.00	3	225.00	1	75.00	1	75.00		
22	Scissor	150.00	2	pcs	300.00	2	300.00						
23	Glue Gun	100.00	3	pcs	300.00	3	300.00						
24	Laminating Film	900.00	2	ream	1,800.00	1	900.00			1	900.00		
25	Ruler	12.00	4	pcs	48.00	1	12.00	1	12.00	1	12.00	1	12.00
	Sub-Total				20,000.00		9,696.00		5,080.00		4,412.00		812.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 2 of 2 pages				
LLANERA MANPOWER TRAINING CENTER						Regular	Contingency	Total	Date Submitted:				
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
	OTHER SUPPLIES												
26	Plastic Cover	50.00	4	yard	200.00	2	100.00					2	100.00
27	Doormat	100.00	3	pcs	300.00	2	200.00					1	100.00
28	Humidifier	2,000.00	1	unit	2,000.00	1	2,000.00						
29	Facemask	40.00	4	box	160.00	4	160.00						
30	Dish Cabinet	1,000.00	1	unit	1,000.00	1	1,000.00						
31	Water Dispenser	5,000.00	1	unit	5,000.00	1	5,000.00						
32	Kitchen Wares/Utensils	2,000.00	1	assorted	2,000.00	1	2,000.00		-		-		-
33	Coffee	1,500.00	4	mos	6,000.00	1	1,500.00	1	1,500.00	1	1,500.00	1	1,500.00
34	Toillet Cleaner	280.00	3	pcs	840.00	2	560.00			1	280.00		
35	Alcohol	500.00	4	gal	2,000.00	1	500.00	1	500.00	1	500.00	1	500.00
36	Air Freshner	250.00	2	pcs	500.00	2	500.00						
	TOTAL				20,000.00		3,060.00		2,000.00		2,280.00		2,000.00
	IT Equipment												
37	Desktop Computer with Printer	80,000.00	1	unit	80,000.00	1	80,000.00						
	TOTAL				120,000.00		92,756.00		7,080.00		6,692.00		2,812.00

Prepared by:

BENJAMIN E. RAMIREZ JR.
 LMTC COORDINATOR

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount				Page 2 of 2 pages				
LLANERA MANPOWER TRAINING CENTER					Regular	Contingency	Total		Date Submitted:				
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	/Unit	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
SMAW NCII MATERIALS													
1	BI Pipe#5 S80	12,988.00	6	pcs	77,928.00	2	25,976.00	2	25,976.00	2	25,976.00		-
2	Flat Bar 1/2 x 1 1/2	1,146.00	18	pcs	20,628.00	6	6,876.00	6	6,876.00	6	6,876.00		-
3	Nihon Rod 6011	2,704.00	6	box	16,224.00	2	5,408.00	2	5,408.00	2	5,408.00		-
4	Nihon Rod 6013	1,872.00	9	box	16,848.00	3	5,616.00	3	5,616.00	3	5,616.00		-
5	Fgrinder Disk#4	150.00	36	pcs	5,400.00	12	1,800.00	12	1,800.00	12	1,800.00		-
6	Black Lense#9	27.00	75	pcs	2,025.00	25	675.00	25	675.00	25	675.00		-
7	Welding Helmets	250.00	30	pcs	7,500.00	10	2,500.00	10	2,500.00	10	2,500.00		-
8	Electrode Holder	100.00	15	pcs	1,500.00	5	500.00	5	500.00	5	500.00		-
	SUB-TOTAL			-	148,053.00	-	49,351.00	-	49,351.00	-	49,351.00	-	-
DRESSMAKING NCII MATERIALS													
1	Katrina Baby Pink	65.00	560	yards	36,400.00	140	9,100.00	140	9,100.00	140	9,100.00	140	9,100.00
2	Katrina Cream	65.00	400	yards	26,000.00	100	6,500.00	100	6,500.00	100	6,500.00	100	6,500.00
3	Thread (Baby Pink)	40.00	40	pcs	1,600.00	10	400.00	10	400.00	10	400.00	10	400.00
4	Thread Cream	100.00	40	pcs	4,000.00	10	1,000.00	10	1,000.00	10	1,000.00	10	1,000.00
5	Needle High Speed	150.00	40	pack	6,000.00	10	1,500.00	10	1,500.00	10	1,500.00	10	1,500.00
6	Needle Ordinary	50.00	80	pack	4,000.00	20	1,000.00	20	1,000.00	20	1,000.00	20	1,000.00
7	Bobbin Ordinary	50.00	80	pcs	4,000.00	20	1,000.00	20	1,000.00	20	1,000.00	20	1,000.00
8	Bobbin Case Ordinary	5.00	40	pcs	200.00	10	50.00	10	50.00	10	50.00	10	50.00
9	Bobbin High Speed	250.00	60	pcs	15,000.00	15	3,750.00	15	3,750.00	15	3,750.00	15	3,750.00
10	Bobbin Case High Speed	20.00	40	pcs	800.00	10	200.00	10	200.00	10	200.00	10	200.00
11	Pelon	55.00	200	yards	11,000.00	50	2,750.00	50	2,750.00	50	2,750.00	50	2,750.00
12	Pattern Papers	6.00	400	pcs	2,400.00	100	600.00	100	600.00	100	600.00	100	600.00
13	Tweezer for Edging	100.00	8	pcs	800.00	2	200.00	2	200.00	2	200.00	2	200.00
	SUB-TOTAL				112,200.00		28,050.00		28,050.00		28,050.00		28,050.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:					Planned Amount				Page 1 of 2 pages			
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LLANERA MANPOWER TRAINING CENTER				Regular	Contingency	Total	Date Submitted:						
Department /Office/ Unit				Distribution									
Item No.	Description	Unit Cost	Quantity	/Unit	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
EIM NCII MATERIALS													
1	Stranded Wire#14	2,183.00	16	reams	34,928.00	4	8,732.00	4	8,732.00	4	8,732.00	4	8,732.00
2	Stranded Wire#12	3,097.00	8	ream	24,776.00	2	6,194.00	2	6,194.00	2	6,194.00	2	6,194.00
3	Panel Board 4 Branches	688.00	20	ream	13,760.00	5	3,440.00	5	3,440.00	5	3,440.00	5	3,440.00
4	Circuit Breaker 60amp	698.00	20	box	13,960.00	5	3,490.00	5	3,490.00	5	3,490.00	5	3,490.00
5	Circuit Breaker 15amp	469.00	20	box	9,380.00	5	2,345.00	5	2,345.00	5	2,345.00	5	2,345.00
6	Circuit Breaker 20amp	469.00	20	pc	9,380.00	5	2,345.00	5	2,345.00	5	2,345.00	5	2,345.00
7	Circuit Breaker 30amp	469.00	20	box	9,380.00	5	2,345.00	5	2,345.00	5	2,345.00	5	2,345.00
8	Receptacle	42.00	80	roll	3,360.00	20	840.00	20	840.00	20	840.00	20	840.00
9	PVC Pipe 1/2"	68.00	200	roll	13,600.00	50	3,400.00	50	3,400.00	50	3,400.00	50	3,400.00
10	Flexible Hose 1/2"	9.00	100	pc	900.00	25	225.00	25	225.00	25	225.00	25	225.00
11	PVC Connector	16.00	400	pcs	6,400.00	100	1,600.00	100	1,600.00	100	1,600.00	100	1,600.00
12	Junction Box	37.00	100	pc	3,700.00	25	925.00	25	925.00	25	925.00	25	925.00
13	Utility Box	27.00	100	ream	2,700.00	25	675.00	25	675.00	25	675.00	25	675.00
14	Wood Screw 1	1.00	400	bot	400.00	100	100.00	100	100.00	100	100.00	100	100.00
15	Incandescent Bulb 25 watts	36.00	80	bot	2,880.00	20	720.00	20	720.00	20	720.00	20	720.00
16	C-clamp 1/2"	2.50	400	bot	1,000.00	100	250.00	100	250.00	100	250.00	100	250.00
17	Meter Base	350.00	20	bot	7,000.00	5	1,750.00	5	1,750.00	5	1,750.00	5	1,750.00
18	2-Gang Convenience outlet	136.00	20	box	2,720.00	5	680.00	5	680.00	5	680.00	5	680.00
19	Aircon Outlet	157.00	20	box	3,140.00	5	785.00	5	785.00	5	785.00	5	785.00
20	3-way switch	79.00	40	box	3,160.00	10	790.00	10	790.00	10	790.00	10	790.00
21	3 Gang one way switch	35.00	40	pcs	1,400.00	10	350.00	10	350.00	10	350.00	10	350.00
22	GI Pipe 1/2" sched 40	313.00	20	pcs	6,260.00	5	1,565.00	5	1,565.00	5	1,565.00	5	1,565.00
23	Service Entrance cup 1/2"	47.00	20	pc	940.00	5	235.00	5	235.00	5	235.00	5	235.00
SUB-TOTAL					175,124.00		43,781.00		43,781.00		43,781.00		43,781.00

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:				Planned Amount			Page 1 of 2 pages						
LLANERA MANPOWER TRAINING CENTER				Regular	Contingency	Total	Date Submitted:						
Department /Office/ Unit				Distribution									
Item No.	Description	Unit Cost	Quantity	/Unit	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
TOOLS FOR FISH PRODUCT NCII													
1	Weighing Scales (10kg. Capacity)	200.00	5	units	1,000.00	5	1,000.00		-		-		-
2	Dial/Digital Thermometers	50.00	20	pcs	1,000.00	5	250.00	5	250.00	5	250.00	5	250.00
3	Utility Trays	50.00	80	pcs	4,000.00	20	1,000.00	20	1,000.00	20	1,000.00	20	1,000.00
4	Food Tongs	30.00	40	pcs	1,200.00	10	300.00	10	300.00	10	300.00	10	300.00
5	Knives	50.00	60	pcs	3,000.00	15	750.00	15	750.00	15	750.00	15	750.00

6	Measuring Cups	100.00	20	pcs	2,000.00	5	500.00	5	500.00	5	500.00	5	500.00
7	Chopping Boards	50.00	40	pcs	2,000.00	10	500.00	10	500.00	10	500.00	10	500.00
8	Measuring Spoons	50.00	20	pcs	1,000.00	5	250.00	5	250.00	5	250.00	5	250.00
9	Clock/Timer	50.00	8	pcs	400.00	2	100.00	2	100.00	2	100.00	2	100.00
10	Mixing bowl	50.00	60	pcs	3,000.00	15	750.00	15	750.00	15	750.00	15	750.00
	EQUIPMENT						-		-		-		-
11	Refrigerator	15,000.00	1	unit	15,000.00	1	15,000.00		-		-		-
12	Freezer	15,000.00	1	unit	15,000.00	1	15,000.00		-		-		-
13	Stoves	800.00	1	unit	800.00	1	800.00		-		-		-
14	Strapping Machine	500.00	1	pc	500.00	1	500.00		-		-		-
15	Heat Sealer	500.00	1	pc	500.00	1	500.00		-		-		-
16	Shrink Wrapping Machine	1,000.00	1	pc	1,000.00	1	1,000.00		-		-		-
17	Tape/Adhesive Dispenser	50.00	1	pc	50.00	1	50.00		-		-		-
18	Cap Sealer	200.00	1	pc	200.00	1	200.00		-		-		-
19	Pressure Canner	2,000.00	1	pc	2,000.00	1	2,000.00		-		-		-
20	Pressure Cooker	2,000.00	1	unit	2,000.00	1	2,000.00		-		-		-
21	Plastic Cap Sealer	300.00	1	unit	300.00	1	300.00		-		-		-
22	Vacuum Pack Machine	2,000.00	1	unit	2,000.00	1	2,000.00		-		-		-
23	Labelling Machine	1,000.00	1	unit	1,000.00	1	1,000.00		-		-		-
	FOOD SUPPLIES						-		-		-		-
24	Processed fish products (milkfish,tilapia, shrimp)	120.00	80	kgs	9,600.00	20	2,400.00	20	2,400.00	20	2,400.00	20	2,400.00
25	Oil	200.00	4	gal	800.00	1	200.00	1	200.00	1	200.00	1	200.00
26	Tomatoes (medium size)	20.00	4	kgs	80.00	1	20.00	1	20.00	1	20.00	1	20.00
27	Salt	30.00	4	kgs	120.00	1	30.00	1	30.00	1	30.00	1	30.00
28	Bay Leaf	20.00	400	g	8,000.00	100	2,000.00	100	2,000.00	100	2,000.00	100	2,000.00
29	Pickles	100.00	4	kgs	400.00	1	100.00	1	100.00	1	100.00	1	100.00
30	Pepper corn	0.50	2000	g	1,000.00	500	250.00	500	250.00	500	250.00	500	250.00
31	Cloves	0.50	2000	g	1,000.00	500	250.00	500	250.00	500	250.00	500	250.00
32	MSG	0.50	2000	g	1,000.00	500	250.00	500	250.00	500	250.00	500	250.00
	NON-FOOD SUPPLIES						-		-		-		-
33	PE Plastic Packaging Materials	150.00	12	packs	1,800.00	3	450.00	3	450.00	3	450.00	3	450.00
34	120z round bottles with screw caps	100.00	12	boxes	1,200.00	3	300.00	3	300.00	3	300.00	3	300.00
35	Plastic Cap Seals	50.00	8	packs	400.00	2	100.00	2	100.00	2	100.00	2	100.00
36	Tin Cans with lids	250.00	12	boxes	3,000.00	3	750.00	3	750.00	3	750.00	3	750.00
37	Disinfectant	100.00	4	gal	400.00	1	100.00	1	100.00	1	100.00	1	100.00
38	Detergent	150.00	4	kgs	600.00	1	150.00	1	150.00	1	150.00	1	150.00
39	Labels	100.00	4	packs	400.00	1	100.00	1	100.00	1	100.00	1	100.00
40	Corrugated Cartons	150.00	40	pcs	6,000.00	10	1,500.00	10	1,500.00	10	1,500.00	10	1,500.00
41	Inner Cartons	100.00	40	pcs	4,000.00	10	1,000.00	10	1,000.00	10	1,000.00	10	1,000.00
42	Carton Straps	100.00	8	pcs	800.00	2	200.00	2	200.00	2	200.00	2	200.00
	SUB-TOTAL				99,550.00		55,900.00		14,550.00		14,550.00		14,550.00
	TOTAL				248,403.00		105,451.00		64,101.00		64,101.00		14,750.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

BENJAMIN E. RAMIREZ JR.
LMTC COORDINATOR

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount								Page 1 of 1 page	
PHILIPPINE NATIONAL POLICE (PNP) Department /Office/ Unit						Regular		Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution									
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter			
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT		
1	Long Bond Paper	250.00	10	reams	2,500.00	4	1,000.00	2	500.00	2	500.00	2	500.00		
2	Short Bond paper	230.00	9	reams	2,070.00	3	690.00	2	460.00	2	460.00	2	460.00		
3	Folder Long	8.00	50	pcs	400.00	25	200.00	25	200.00						
4	Ballpen	100.00	2	box	200.00	1	100.00	1	100.00						
5	Signpen	450.00	1	box	450.00	1	450.00								
6	Pencil	100.00	2	box	200.00	1	100.00	1	100.00						
7	Correction Tape	45.00	4	pcs	180.00	2	90.00	2	90.00						
8	Epson Ink (Cyan, Black, Yellow, Magenta)	1,500.00	2	set	3,000.00	1	1,500.00	1	1,500.00						
9	Fastener	60.00	3	box	180.00	2	120.00			1	60.00				
10	Stapler	340.00	1	pc	340.00	1	340.00								
11	Staple wire	60.00	3	box	180.00	2	120.00	1	60.00						
12	Puncher	300.00	1	pc	300.00	1	300.00								
TOTAL					10,000.00	-	5,010.00	-	3,010.00	-	1,020.00	-	960.00		

Prepared by:

PMAJ ALEXANDER V. PRANADA
OIC- Chief of Police

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:				Planned Amount			Page 1 of 1 page	
BUREAU OF INTERNAL REVENUE				Regular	Contingency	Total	Date Submitted:	

Item No.	Description	Regular			Contingency			Total			Date Submitted:			
		Unit Cost	Quantity	Total Cost	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter
					Qty.	/Unit	AMOUNT	Qty.	/Unit	AMOUNT	Qty.	/Unit	AMOUNT	Qty.
1	Bond paper A4	170.00	5	850.00	3	reams	510.00	2	reams	340.00				
2	Bond paper Long	190.00	5	950.00	3	reams	570.00	2	reams	380.00				
3	Epson Ink Black	350.00	5	1,750.00	3	bot	1,050.00	2	bot	700.00				
4	Epson Ink Cyan	350.00	1	350.00	1	bot	350.00							
5	Epson Ink Yellow	350.00	1	350.00	1	bot	350.00							
6	Epson Ink Magenta	350.00	1	350.00	1	bot	350.00							
7	Correction Tape	50.00	8	400.00	8	pcs	400.00							
	TOTAL			5,000.00			3,580.00			1,420.00				

PREPARED BY:

MARK ANTHONY DG. CUDIA
BIR REVENUE COLLECTION OFFICER

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount						Page 1 of 1 page					
CEMETERY						Regular						Total					
Department /Office/ Unit						Regular						Total					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution											
						1st Quarter			2nd Quarter			3rd Quarter			4rt Quarter		
						Qty.			Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
	OTHER SUPPLIES																
1	Shovel	500.00	2	pcs	1,000.00						2	1,000.00					
2	Trowel	300.00	4	pcs	1,200.00						4	1,200.00					
3	Sprayer	3,000.00	5	pcs	15,000.00						5	15,000.00					
4	Grass Cutter	5,000.00	1	pcs	5,000.00						1	5,000.00					
5	Solution for Grass	560.00	5	liter	2,800.00						5	2,800.00					
	TOTAL				25,000.00							25,000.00					

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Approved by:

RONNIE ROY G. PASCUAL
Municipal Mayor

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount				Page 1 of 1 page			
MARKET						Regular		Total	Date Submitted:				
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
	OTHER SUPPLIES					Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
1	Toilet Bowl Cleaner	280.00	20	pcs	5,600.00	5	1,400.00	5	1,400.00	5	1,400.00	5	1,400.00
2	Disinfectant Spray	350.00	30	pcs	10,500.00	10	3,500.00	5	1,750.00	10	3,500.00	5	1,750.00
3	Garbage Bag	500.00	46	pack	23,000.00	13	6,500.00	13	6,500.00	10	5,000.00	10	5,000.00
4	Broom Stick/Broom	150.00	9	pcs	1,350.00	3	450.00	3	450.00	2	300.00	1	150.00
5	Dishwashing Liquid	110.00	30	pcs	3,300.00	10	1,100.00	5	550.00	10	1,100.00	5	550.00
6	Air Freshner	350.00	30	pcs	10,500.00	10	3,500.00	5	1,750.00	10	3,500.00	5	1,750.00
7	Insect Spray	350.00	30	pcs	10,500.00	10	3,500.00	5	1,750.00	10	3,500.00	5	1,750.00
8	Wheel Barrow	4,000.00	4	unit	16,000.00	2	8,000.00	2	8,000.00				
9	Sacks	15.00	150	pcs	2,250.00	150	2,250.00						
10	Shovel	500.00	4	pcs	2,000.00	2	1,000.00	2	1,000.00				
11	Sprayer	5,000.00	2	unit	10,000.00	2	10,000.00						
12	Water Hose	100.00	50	meters	5,000.00	50	5,000.00						
	TOTAL				100,000.00		46,200.00		23,150.00		18,300.00		12,350.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Approved by:

RONNIE ROY G. PASCUAL
Municipal Mayor

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount				Page 1 of 1 page			
SLAUGHTER						Regular		Total	Date Submitted:				
Department /Office/ Unit													
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
	OTHER SUPPLIES					Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
1	Toilet Bowl Cleaner	280.00	26	pcs	7,280.00	7	1,960.00	6	1,680.00	7	1,960.00	6	1,680.00
2	Disinfectant Spray	350.00	20	pcs	7,000.00	5	1,750.00	5	1,750.00	5	1,750.00	5	1,750.00

3	Garbage Bag	500.00	35	pack	17,500.00	10	5,000.00	10	5,000.00	10	5,000.00	5	2,500.00
4	Broom Stick	65.00	8	pcs	520.00	2	130.00	2	130.00	2	130.00	2	130.00
5	Dishwashing Liquid	110.00	20	pcs	2,200.00	5	550.00	5	550.00	5	550.00	5	550.00
6	Air Freshner	350.00	40	pcs	14,000.00	10	3,500.00	10	3,500.00	10	3,500.00	10	3,500.00
7	Insect Spray	300.00	30	pcs	9,000.00	10	3,000.00	10	3,000.00	5	1,500.00	5	1,500.00
8	Water Hose	100.00	25	mtr	2,500.00	25	2,500.00						
TOTAL					60,000.00		18,390.00		15,610.00		14,390.00		11,610.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Approved by:

RONNIE ROY G. PASCUAL
Municipal Mayor

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 1 page				
UTILITY SERVICES Department /Office/ Unit						Regular		Total	Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
OTHER SUPPLIES													
1	Toilet Bowl Cleaner	280.00	20	pcs	5,600.00	5	1,400.00	5	1,400.00	5	1,400.00	5	1,400.00
2	Disinfectant Spray	300.00	18	pcs	5,400.00	5	1,500.00	4	1,200.00	5	1,500.00	4	1,200.00
3	Garbage Bag	500.00	10	pack	5,000.00	3	1,500.00	3	1,500.00	2	1,000.00	2	1,000.00
4	Broom Stick/Broom	150.00	12	pcs	1,800.00	3	450.00	3	450.00	3	450.00	3	450.00
5	Dishwashing Liquid	110.00	20	pcs	2,200.00	5	550.00	5	550.00	5	550.00	5	550.00
6	Air Freshner	250.00	8	pcs	2,000.00	2	500.00	2	500.00	2	500.00	2	500.00
7	Insect Spray	350.00	4	pcs	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
8	Mufler	150.00	4	pcs	600.00	1	150.00	1	150.00	1	150.00	1	150.00
9	Trash Bin	100.00	10	pcs	1,000.00	3	300.00	3	300.00	2	200.00	2	200.00
TOTAL					25,000.00		6,700.00		6,400.00		6,100.00		5,800.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Approved by:

RONNIE ROY G. PASCUAL
Municipal Mayor

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 1 page				
BUREAU OF FIRE PROTECTION Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
1	Bond paper A4	170.00	5	reams	850.00	3	510.00	2	340.00				
2	Bond paper Long	190.00	5	reams	950.00	3	570.00	2	380.00				
3	Epson Ink Black	350.00	5	bot	1,750.00	3	1,050.00	2	700.00				
4	Epson Ink Cyan	350.00	1	bot	350.00	1	350.00						
5	Epson Ink Yellow	350.00	1	bot	350.00	1	350.00						
6	Epson Ink Magenta	350.00	1	bot	350.00	1	350.00						
7	Correction Tape	50.00	8	pcs	400.00	8	400.00						
	TOTAL				5,000.00		3,580.00		1,420.00				

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

SFO4 ELMIRA V. SUBABA
OIC-Municipal Fire Marshall

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 1 of 1 page				
MUNICIPAL TRIAL COURT Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter	
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT
1	Bond paper Long	250.00	12	reams	3,000.00	3	750.00	3	750.00	3	750.00	3	750.00
2	Epson Ink Black	350.00	6	bot	2,100.00	3	1,050.00	3	1,050.00				
3	Epson Ink Cyan	350.00	2	bot	700.00	1	350.00	1	350.00				
4	Epson Ink Yellow	350.00	2	bot	700.00	1	350.00	1	350.00				
5	Epson Ink Magenta	350.00	2	bot	700.00	1	350.00	1	350.00				
6	Correction Tape	50.00	4	pcs	200.00	4	200.00						
7	Mailing Brown Envelope Brown	2.00	300	pcs	600.00	100	200.00	100	200.00	100	200.00		
	TOTAL				8,000.00		3,250.00		3,050.00		950.00		750.00

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

LEILANI R. SALMO-BONIFACIO
Clerk of Court II

2023 ANNUAL PROCUREMENT PLAN

Local Government Unit: Municipality of Llanera

Plan control No:						Planned Amount			Page 2 of 2 pages					
COMELEC Department /Office/ Unit						Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Description	Total Cost	Distribution								
						1st Quarter		2nd Quarter		3rd Quarter		4rt Quarter		
						Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	Qty.	AMOUNT	
24	Epson Ink Magenta L3150	285.00	3	bottle	855.00	2	570.00	1	285.00					
25	Epson Ink Yellow L3150	285.00	3	bottle	855.00	2	570.00	1	285.00					
26	Epson Ink Black L565	295.00	2	bottle	590.00	2	590.00							
27	Epson Ink Cyan L565	295.00	2	bottle	590.00	2	590.00							
28	Epson Ink Magenta L565	295.00	2	bottle	590.00	2	590.00							
29	Epson Ink Yellow L565	295.00	2	bottle	590.00	2	590.00							
30	Brother DCP L2550DW Toner Cartridge	2,400.00	1	bottle	2,400.00	1	2,400.00							
31	Epso FX-2175 Ribbon Cartridge	295.00	2	bottle	590.00	2	590.00							
TOTAL					7,060.00		6,490.00		570.00					

This is to certify that the above Procurement Plan is in accordance with the objectives of this office:

Prepared by:

ONILOU N. DE GUZMAN
Election Officer III
COMELEC

Summary by Office

Department	Head of Department / Office	Total Cost
Mayor's Office (MO)	Hon. Mayor Ronnie Roy G. Pascual	1,837,000.00
Llanera Manpower Training Center (LMTC)	Benjamin E. Ramirez Jr.	120,000.00
Public Employment Service Office (PESO)	Giovanie B. Tomas	230,000.00
Local Youth Development Office (LYDO)	SKFPres. Noel M. Antolin	73,000.00
Sangguniang Bayan Office (SB)	Hon. Vice Mayor Hermogenes A. Tadiaman Jr.	890,000.00
Human Resource Management Office (HRMO)	Felicidad A. Matias	195,000.00
MPDO	ENGR/ENP ALBERTO V. CAINGLET	254,000.00
MCR	DIVINA GRACIAF. BARACAO	240,000.00
BO	MARIFE C. ANCHETA	210,000.00
ACCOUNTING	JOBELLE SALVADOR-GARCIA	240,000.00
MTO	DIOSDADO A. UMALI	860,000.00
ASSESSOR	TERESITA A. MIMIS	210,000.00
MHO	DR. MYLENE N. VILLAROSA	3,820,000.00
MSWDO	AMERJAPHIL LOUIE A. VIDAL	130,000.00
ENGINEERING	ENGR. DANILO R. GALINDEZ	200,000.00
DA	LOULEX M. CORPUZ	280,000.00
MCEDO	JOEY V. ESTEBAN	140,000.00
MDRRM	WALTER C. SOLIS	187,000.00
DILG	CAROLYN L. JAVATE	150,000.00
MTC	LEILANI S. BONIFACIO	8,000.00
PNP	PMAJ ALEXANDER V PRANADA	10,000.00
COMELEC	ONILOU N. DE GUZMAN	30,000.00
BFP	SF04 ELMIRA V. SUBABA	5,000.00
Utility services	Hon. Mayor Ronnie Roy G. Pascual	25,000.00
Cemetery	Hon. Mayor Ronnie Roy G. Pascual	25,000.00
Market	Hon. Mayor Ronnie Roy G. Pascual	100,000.00
Slaughter	Hon. Mayor Ronnie Roy G. Pascual	60,000.00
BIR	Hon. Mayor Ronnie Roy G. Pascual	5,000.00
		10,534,000.00

Prepared By:

MARY JANE T. RAMIREZ

Head, BAC Secretariat

Approved By:

HON. RONNIE ROY G. PASCUAL

Local Chief Executive